



Shree Pretoria Hindu Seva Samaj

Established in 1932

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"Satyameva Jayate" - Truth Alone Prevails

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SPHSS BOARDROOM:

DATE: Tuesday 04 November 2025

1. OPENING PRAYER AND WELCOME

The meeting commenced at 17h30 with a prayer. The President welcomed all the attendees.

2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

3. ATTENDANCE AND APOLOGIES

President	ATTENDED	Sanjay Govind (SG)
Deputy President	APOLOGIES	Amrita Dave (AD)
General Secretary	ATTENDED	Vineet Rama (VR)
Assistant Secretary	APOLOGIES	Minoti Bhatt (MB)
Chief Financial Officer		
Treasurer General	ATTENDED	Nipun Jeeva (NJ)
Head of Facilities Management		
Admin Office	APOLOGIES	Rakesh Kara (RK)
Head of Special Projects	APOLOGIES	Harshad Dajee Pema (HDP)
Head of Education	ATTENDED	Ketan Parmar (KP)
Finance Member	ATTENDED	Himal Ramjee (HR)
Head of Religious and Culture	APOLOGIES	Miheer Joshi (MJ)
Head of Youth Affairs (Navyug Mandal)	ATTENDED	Deepika Bhana (DB)
Health, Welfare and Gender	ATTENDED	Manisha Kalyan (MK)

4. ANNOUNCEMENTS

None.

5. PROPOSED AMENDMENTS TO MINUTES

None

6. APPROVAL OF AGENDA & MINUTES

7. CORRESPONDENCE

7.1	INCOMING
	G20 Narendra Modi
7.2	OUTGOING
	None

8.	MATTERS ARISING	RESPONSIBLE
8.1	<p>Bhavik Haria Event</p> <p>a) A brief discussion took place regarding the planning of the event. b) Sanjaybhai and Miheerbhai presented a brief plan in the execution of the event. c) Artists to be managed and facilitated by Sanjaybhai. Marketing of event to be managed by Miheerbhai Ticket sales to be coordinated by Finance Committee</p>	SG, MJ
8.2	<p>Balmandir Concert</p> <p>a) Concert to be held on 08 Nov 2025 between 3pm till 5pm in the Samaj Hall. b) Ketanbhai mentioned Miheerbhai to MC the event and Deepikabhen to do the Vote of Thanks. c) Acknowledgement and gratitude of teachers to be done at the event.</p>	KP
8.3	<p>Update on Balmandir Closure</p> <p>a) Issue of outstanding school fees was discussed. Miheerbhai together with Ketanbhai to address the matter b) A request for a Christmas party to be held on 28 Nov 2025 c) Budget of R800 for pizzas and drinks for the kids was approved d) Severance package for teachers to be calculated and finalized by Finance Committee</p>	KP
8.4	<p>Gujarati School</p> <p>a) Concerns about of the number of kids in the school were brought up b) Roles and responsibilities, curriculums of teachers, parents and students</p>	KP
8.5	<p>Website Update</p> <p>a) Meeting to be held on 6 Nov 2025 with service provider</p>	SG

9. OFFICE ADMINISTRATORS REPORT

Rakeshbhai Kara reported as follows: **Activities / Achievements in AUG/SEP/OCT**

➤ **Administration Tasks**

- Assisted in photocopying and printing for Balmandir.
- Created Notice for Mandir that it will be closed - 7 to 8 Sep 2025.
- Created Pitru Havan Poster.
- Created Live Garba for Senior's Poster.
- Created Navratri Aatham Yagna Poster.
- Fixed internet issues.
- Uploading files on the server.
- Assisting Clients with Class Hire & Hall hire bookings.
- Submitting all suppliers' invoices for payment
- Updating Schedules, Accounts, Priest Bookings, Balmandir, Cash Receipts & Petty Cash.

➤ **Finance:**

- Receipts have been captured.
- Petty cash balances.
- Cash Receipts Balances.
- Cash Deposit done.
- Follow up on Balmandir Fees.

➤ **Website Uploads / Social Media:**

- Various Community Notices sent out on WhatsApp.
- Circulated Balmandir Newsletters on Balmandir WhatsApp.
- Circulated posters & video adverts.

➤ **Priest Booking:**

- Sent out payment request & confirmation letters for Priest booking.
- Priest Daxina for:
 - August = R 13,663.00
 - September = R 8,630.00
 - October = R 4,227.00

PRIEST RECONS 2025

	JAN	FEB	MAR	APR	MAY	JUNE
TOTAL RECEIVED	R4 461,00	R11 494,00	R5 154,00	R13 074,00	R13 005,00	R9 202,00
	JUL	AUG	SEP	OCT	NOV	DEC
TOTAL RECEIVED	R9 289,00	R13 663,00	R8 630,00	R4 227,00		
TOTAL FOR THE YEAR	R92 199					

Completed by

Rakesh Kara

10. FINANCIAL REPORT

Monthly Financial Report as at 30 Nov 2025	
Income & Expenses	
<i>Desc</i>	<i>Amount</i>
Monthly Income	554 981
Monthly Expenses	-680 410
Monthly Deficit	-125 430
Cash Position	
<i>Desc</i>	
Cheque Account	275 691
Money On Call	118 350
Call	5 654 640
Petty Cash	2 068
Total	6 050 749

11. EDUCATION REPORT

No Report

12. RELIGION & CULTURE REPORT

No Report

13. FACILITIES MANAGEMENT AND FUNERALS

No Report

14. SOCIAL SERVICES REPORT

Welfare Committee feedback report

1. Navratri Programme (27 September 2025):

Navratri programme was held in conjunction with the Gujarati and Hindi Class students.

- Live India performers were present and programme was held at Samaj Auditorium.
- Close to 100 attendees joined to celebrate the spirit of Navratri.
- Positive feedback was received from members.
- They enjoyed the meals and the event.

2. Year-end outing (Proposed date – 6th December 2025):

Ideas include:

- Rockfalls ranch**
 - Entrance fee: R4000 for 80 people.
 - Called but no available dates in November and December.

- Rassam Restaurant – Mall@ Reds**
 - R129 pp (R10 400 total)
 - Buffet includes:
 - o 4 different starters
 - o 6 main meals
 - o Naan and rice
 - o 2 different desserts: Soji and Kheer
 - o 4 different salads
 - o Pani Puri available on request

- Panarottis – Centurion mall**
 - 10% discount on total amount.

Proposed budget for 2026

Meetings to be held:

<u>Month</u>	<u>Purpose</u>	<u>Budget</u>
January	General meeting and membership fee collection	R3000
February	Trip to Gurudwara	Samaj: 50% Transport Members: 50% Transport Lunch is provided
March	Medical Checkup Bootcamp	R3000
June	Mother's and Father's Day celebration	R3500
September	Trip to Iskon, Sandton	Samaj: Transport Members: To pay for meals at Govinda
October	Navratri Special	R3000
November / December	Year end – in house function	R6000

Manisha Kalyan
Head of Welfare Committee

15. NAVYUG REPORT

Pretoria Navyuga Mandal Report – November 2025

- **Rangoli** was held on Saturday, 11 October 2025 with approximately 31 participants that participated in the event.
- Volunteers WhatsApp group was created, and there are approximately 24 volunteers that joined.
- **PNM Constitution**
 - 1st planning meeting was held on Wednesday, 03 September 2025
 - Amritabhen has worked on the proposed amendments which were discussed at the meeting, which was shared with the working committee.
 - Another meeting is to be held before the 30th November to review the amendments, before the document is sent out to the community for review.

PNM Head
Deepika Bhana

16. GENERAL / NEW MATTERS

- a) Letter to Gating Committees** – The committee was informed of a fundraising drive which was raised by individuals of the community on their own capacity. A meeting to be held by SPHSS committee members and social worker, together with the 2 individuals that raised money.
- b) Closure of Samaj Office (Dec 2025)** – A follow-up meeting regarding training and redesigning of website with current service provider and settlement of outstanding payments due to service provider.

17. CLOSING PRAYER

The meeting closed with a prayer at 21h00

**SANJAY GOVIND
PRESIDENT**

**VINEET RAMA
SECRETARY-GENERAL**