



# Shree Pretoria Hindu Seva Samaj

Established in 1932

264 13th Ave  
Laudium, Pretoria 0037  
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*"Satyameva Jayate" - Truth Alone Prevails*

## MINUTES OF JOINT MEETING OF THE TRUSTEE AND EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SPHSS BOARDROOM:

**DATE: Wednesday, 21 January 2026**

### 1. OPENING PRAYER AND WELCOME

The meeting commenced at 17h30 with a prayer. The President welcomed all the attendees.

### 2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

### 3. ATTENDANCE AND APOLOGIES

Trustee	ATTENDED	Mansukh Chihiba
Trustee	ATTENDED	Yash Jivan
Trustee	ATTENDED	Roopen Jivan
Trustee	ATTENDED	Kishor Rama
Trustee	APOLOGIES	Harsha Dayal
President	ATTENDED	Sanjay Govind (SG)
Deputy President	ATTENDED	Amrita Dave (AD)
General Secretary	ATTENDED	Vineet Rama (VR)
Assistant Secretary	APOLOGIES	Minoti Bhatt (MB)
Chief Financial Officer		
Treasurer General	ATTENDED	Nipun Jeeva (NJ)
Head of Facilities Management		
Admin Office	ATTENDED	Rakesh Kara (RK)
Head of Special Projects	ATTENDED	Harshad Dajee Pema (HDP)
Head of Education	ATTENDED	Ketan Parmar (KP)
Head of Religious and Culture	APOLOGIES	Miheer Joshi (MJ)
Head of Youth Affairs (Navyug Mandal)	ATTENDED	Deepika Bhana (DB)
Health, Welfare and Gender	ATTENDED	Manisha Kalyan (MK)

### 4. ANNOUNCEMENTS

None.

### 5. PROPOSED AMENDMENTS TO MINUTES

None

## 6. APPROVAL OF AGENDA & MINUTES

7.	MATTERS ARISING	RESPONSIBLE
7.1	<p><b>Legal Matter – Ravi Paul – 9<sup>th</sup> March 2026</b></p> <p>a) This matter has now been handed over to our attorneys.            b) The attorney appointed is Chaggan Vally and Associates.            c) Trustees and Exco was briefed about the matter            d) Ravi Paul was employed by the Samaj during the period of office under Rameshbhai Chaggan and the management committee during that period.            e) The attorneys have agreed to a fixed rate, pending this outcome of appearance by the attorneys, costs will then be renegotiated.</p>	SG
7.2	<p><b>Consolidation of Marabastad stands</b></p> <p>a) Members present were briefed on the process of the town planner and consolidation of the SPHSS Marabastad complex.            b) The process is now with Tshwane council for legalization.</p>	
7.3	<p><b>Consolidation, zoning of Grand Street property in Marabastad</b></p> <p>a) Members were informed of the progress of the 11 stands and once off purchase of the road. Once this is done a consolidation of all 11 erf's to be consolidated as one            b) Still looking for tenants, further discussions to take place in this regard pending consolidation of erf's</p>	
7.4	<p><b>Audit 2025 / AGM date depending on Audited financials</b></p> <p>a) Currently in process, by February to prepare financials.</p>	
7.5	<p><b>Severance package of Bal Mandir teachers</b></p> <p>a) This was discussed with all parties present with the exclusion of Rakesh            b) Finality was reached on this matter after deliberation and discussion and was agreed that all packages be paid out as per discussion.</p>	SG
7.6	<p><b>Letter of grievance by staff member</b></p> <p>a) This issue was handed over to the Exco to manage as it was an internal problem.            b) It was recommended that this be managed with a positive outcome. Should a consensus not be reached then the Trustees should be contacted to resolve the issue.</p>	
7.7	<p><b>General</b></p> <p>The trustees thanked the Exco and Sanjaybhai for outstanding efforts and that all efforts be kept up.</p>	

**JOINT MEETING ADJOURNED 18:45**

**MINUTES OF JOINT MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SPHSS BOARDROOM:**

**DATE: Wednesday, 21 January 2026**

**1. MEETING COMMENCEMENT**

The meeting commenced at 18h45 with a prayer. The President welcomed all the attendees.

**2. QUORUM**

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

**3. ATTENDANCE AND APOLOGIES**

President	ATTENDED	Sanjay Govind (SG)
Deputy President	ATTENDED	Amrita Dave (AD)
General Secretary	ATTENDED	Vineet Rama (VR)
Assistant Secretary	APOLOGIES	Minoti Bhatt (MB)
Chief Financial Officer		
Treasurer General	ATTENDED	Nipun Jeeva (NJ)
Head of Facilities Management		
Admin Office	ATTENDED	Rakesh Kara (RK)
Head of Special Projects	ATTENDED	Harshad Dajee Pema (HDP)
Head of Education	ATTENDED	Ketan Parmar (KP)
Head of Religious and Culture	APOLOGIES	Miheer Joshi (MJ)
Head of Youth Affairs (Navyug Mandal)	ATTENDED	Deepika Bhana (DB)
Health, Welfare and Gender	ATTENDED	Manisha Kalyan (MK)

**4. ANNOUNCEMENTS**

None.

**5. PROPOSED AMENDMENTS TO MINUTES**

None

**6. APPROVAL OF AGENDA & MINUTES**

**7. CORRESPONDANCE**

<b>INCOMING</b>	
	Invite from Vishwa Hindu Parishad SA as they will be having the function on Saturday, 28 Feb 2026. They would like Chairman of the Samaj or any Exco member to go for this event on behalf of the Samaj.
	Call received from Yatan Batra to use the Auditorium between 22 April to 29 May 2026 Last year a rate was given to him at a cost of R1300 per day but he could not take the hall as he had to go India. He has asked to work out a better rate for him.
	Mail received from Amrita to hire Room 11 for dance practice for Sunday, 25 Jan 2026 From 10am to 5pm Rates was given to her Sep 2024 – R450 from 10am to 5pm Current rates for Room 11 are R200 per hour. She has requested discount.
	Bursary & Student loan forms received

	CV's were received for Gujarati School teacher post.
<b>7.2</b>	<b>OUTGOING</b>
	None

<b>8.</b>	<b>MATTERS ARISING</b>	<b>RESPONSIBLE</b>
8.1	<b>Religious Year Planner</b>  a) Shivratri - 15 February 2026 b) Holi – 2 March 2026 c) Ram Navmi – 26 March 2026 d) Hanuman Jayanti - 1 April 2026	MJ
8.2	<b>Hanuman Chalisa</b>  a) To be hosted 19 April 2026 b) Participating groups to RSVP by 13 <sup>th</sup> Feb 2026 c) Quotations for new carpets to be obtained d) Sound to be finalized e) Sponsorship letter to be sent out to community	DB
8.3	<b>Seniors year Planner &amp; Budget</b>  a) Feedback was given as per report presented by Manishabhen b) Seniors citizen Valentine's day lunch to be hosted at Rusom Restuarant	MK
8.4	<b>Education committee – Bursary, Gujarati School &amp; Hindi School</b>  a) Interviews for Gujarati School teachers to be held on 26 January 2026 b) Request for a remuneration for the Hindi class teacher. c) Bursaries interview process for new applicants to take place on the 24 January 2026 d) Progress of old applicants on academic results	KP

## 1. GENERAL / NEW MATTERS

- a) **Crematorium Correspondence** – Two quotes were received by 2 funeral service providers. A letter to be generated and posted out to the community
- b) **Samaj website host** – A meeting to be held with the service provider.

## 2. OFFICE ADMINISTRATORS REPORT

Rakeshbhai Kara reported as follows: **Activities / Achievements in NOV, DEC 2025**

### ➤ **Administration Tasks**

- Assisted in photocopying and printing for Balmandir.
- Created Sunilbhai's Video to invite the community to Bhavik Haria Show.
- Created Senior's year-end Poster.
- Created Gayatri Parivar's Poster.
- Fixed internet issues.
- Uploading files on the server.
- Assisting Clients with Class Hire & Hall hire bookings.
- Submitting all suppliers' invoices for payment
- Updating Schedules, Accounts, Priest Bookings, Balmandir, Cash Receipts & Petty Cash.

### ➤ **Finance:**

- Receipts have been captured.
- Petty cash balances.
- Cash Receipts Balances.
- Cash Deposit done.
- Follow up on Balmandir Fees.

### ➤ **Website Uploads / Social Media:**

- Various Community Notices sent out on WhatsApp.
- Circulated Balmandir Newsletters on Balmandir WhatsApp.
- Circulated posters & video adverts.

### ➤ **Priest Booking:**

- Sent out payment request & confirmation letters for Priest booking.
- Priest Daxina for:
  - November = R7 755.50
  - December = R2 903.00

# PRIEST RECONS 2025

	JAN	FEB	MAR	APR	MAY	JUNE
TOTAL RECEIVED	R4 461,00	R11 494,00	R5 154,00	R13 074,00	R13 005,00	R9 202,00
	JUL	AUG	SEP	OCT	NOV	DEC
TOTAL RECEIVED	R9 289,00	R13 663,00	R8 630,00	R4 227,00	R7 755,50	R2 903,00
TOTAL FOR THE YEAR	R102 858					

**Completed by**

**Rakesh Kara**

### 3. FINANCIAL REPORT

#### Finance Report

<b>Monthly Financial Report as at 31 Dec 2025</b>	
<b>Income &amp; Expenses</b>	
<i>Desc</i>	<i>Amount</i>
Monthly Income	272 634
Monthly Expenses	-406 041
Monthy Deficit	-133 406
<b>Cash Position</b>	
<i>Desc</i>	
Cheque Account	142 285
Money On Call	118 831
Call	5 686 554
Petty Cash	617
Total	5 948 286

-Rental increment letters sent for 01/02/26 increases

In Progress

-Balmandir teachers severance packages

-Audit preparation

**4. EDUCATION REPORT**

No Report

**5. RELIGION & CULTURE REPORT**

No Report

**6. FACILITIES MANAGEMENT AND FUNERALS**

No Report

7. SOCIAL SERVICES REPORT

**Proposed Plan and budget for 2026**

**Meetings to be held:**

<u>Month</u>	<u>Purpose</u>	<u>Budget</u>
January 31 <sup>st</sup> 2026	General meeting and membership fee collection R150	R3000
February 21 <sup>st</sup> 2026	Valentines Day Outing: Rasam Restaurant	<b>Calculations based on 70 Seniors.</b> Members to contribute R120 Samaj expenses: Remaining Cost of R10 =R700 POP payments=R910 Entertainment= R1500 Cake= R600 Misc= R2500  <b>Total: R6210</b>
March 28 <sup>th</sup> 2026	Medical Bootcamp	R3500
May 23 <sup>rd</sup> 2026	Trip to Gurudwara	Samaj 50% transport Members contribute 50% Lunch will be provided
June 20 <sup>th</sup> 2026	Mother's and Father's Day celebration Dot Design Activity	R4000
September 19 <sup>th</sup> 2026	General Meeting Blood Pressure and Sugar testing Exercises Motivational Speaker	R3500
October	Navratri Special	R3500
November / December	Year end – in house function	R6000

Manisha Kalyan- Head of Welfare Committee

## 8. NAVYUG REPORT

### Pretoria Navyuga Mandal Report – January 2026

#### ➤ Previous Events

- **Games Night** was held on Friday, 05 December 2025 - there was a good turnout.

#### ➤ Hanuman Chalisa

- Date confirmed – Sunday, 19 April 2026
- Save the Date Avert has been sent out
- Bhajan group invitations
- Banoomasi was contacted to cook - Catering for 900 – 1000 people
- Menu – Sev, Green Beans, Wedding Potatoes, Rice Dhal, Papad Kitchya, Puri, Carrot Achaar – Ingredients list and costing to be provided.
- Carpets for the Hall
- Memorial Cards
- Donations / Sponsorship
- Costs for stalls - Last year's cost was R 650

PNM Head  
Deepika Bhana

## 9. CLOSING PRAYER

The meeting closed with a prayer at 21h10

**SANJAY GOVIND**  
**PRESIDENT**

**VINEET RAMA**  
**SECRETARY-GENERAL**