



Shree Pretoria Hindu Seva Samaj

Established in 1932

264 13th Ave
Laudium, Pretoria 0037
PBO Ref No: 930014581

Tel: 012 374 6354
Email: admin@sphss108.co.za
Website: www.sphss108.co.za

"Satyameva Jayate" - Truth Alone Prevails

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SPHSS BOARDROOM:

DATE: Wednesday, 08 April 2026

1. OPENING PRAYER AND WELCOME

The meeting commenced at 17h30 with a prayer. The President welcomed all the attendees.

2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

3. ATTENDANCE AND APOLOGIES

President	ATTENDED	Sanjay Govind (SG)
Deputy President	APOLOGIES	Amrita Dave (AD)
General Secretary	ATTENDED	Vineet Rama (VR)
Assistant Secretary	ATTENDED	Minoti Bhatt (MB)
Chief Financial Officer		
Treasurer General	ATTENDED	Nipun Jeeva (NJ)
Head of Facilities Management		
Admin Office	ATTENDED	Rakesh Kara (RK)
Head of Special Projects	ATTENDED	Harshad Dajee Pema (HDP)
Head of Education	ATTENDED	Ketan Parmar (KP)
Head of Religious and Culture	ATTENDED	Miheer Joshi (MJ)
Head of Youth Affairs (Navyuga Mandal)	ATTENDED	Deepika Bhana (DB)
Health, Welfare and Gender	ATTENDED	Manisha Kalyan (MK)

4. ANNOUNCEMENTS

None.

5. PROPOSED AMENDMENTS TO MINUTES

None

6. APPROVAL OF AGENDA & MINUTES

7. CORRESPONDANCE

	INCOMING
	Invite from High Commission of India for International Mother Language Day (MATARAM) hosted on Saturday, 28 February 2026
	Request received from HCI as they will be having an Open House meeting on Sunday, 22 March 2026
	Request received from Mahindra Sita from RISHI Group to use the Samaj premises on 2 March 2026. Classroom from 10am to 11am & Mandir from 11am to 12pm
	Call received from Yatan Batra to use the Auditorium between 17 July to 10mAugust 2026 (25 Days). Last year a rate was given to him at a cost of R1300 per day but he could not take the hall as he had to go to India. He asked to work out a better rate for him.
	Invite received from SAHMS to attend Workshop on Good Governance and Management of Religious & Cultural Organisations on Saturday, 28 March 2026
	Email received from HCI for support of hiring of a temporary Hindi Teacher for teaching Hindi on a regular basis and may offer US\$350/- per month for one year. This is an initiative of Govt of India to promote Hindi abroad.
	Email received from HCI regarding the grant of ZAR 36,101.00 – (equivalent to INR 2 Lakh) to your society in the last week of February 2026, The High Commission needs to send the details of the utilization of the grant urgently to the Ministry
	Letter from Maheshbhai Jina from Laudium Golden Starts Senior Citizens club, requested the Samaj Dining Hall to be used on 23 March 2026 & AGM on 30 March 2026
	Email received from Dr Neeraj for Ayurveda Public Lecture – Ayurveda in the Modern Age
7.2	OUTGOING
	Email has been sent to HCI to utilize the hall for Open House meeting held on 22 March 2026
	Email has been sent to Mahindra Sita (RISHI Group) to use the Samaj Premises (Permission from Exco has been granted)
	Letter has been sent to Maheshbhai that permission has been granted by Exco members to the Golden Stars Senior Citizens club to use Dining hall at no cost for 23 March & AGM on 30 March 2026

8.	MATTERS ARISING	RESPONSIBLE
8.1	<p>Presidents Feedback on High Court matter</p> <p>a) Sanjaybhai reported that he attended the high court matter b) As reported previously with our legal representatives, he mentioned that this was a huge eye opener for the Samaj c) One of the matters raised was about the nepotism within our Samaj d) Although the high court matter in court has come to an end, we await the high court verdict. This could take up to 6 months</p>	SG
8.2	<p>Finance – Progress on Audit Report, Audit Preps & AGM</p> <p>a) Financials are done, pending VAT adjustments b) Awaiting auditors report c) Trustees to prepare for 2026 internal audit</p>	NJ

8.3	<p>Hanuman Chalisa</p> <p>a) Ongoing preparations is under progress b) See attached portfolio heads report c) All matters pertaining to the function was presented</p>	DB
8.4	<p>Senior Citizens – Ongoing monthly plan and discussion</p> <p>a) Membership fees from 60 members were received. b) Monthly meetings were held. c) Members suggested that we have a medical day. d) See attached report prepared by portfolio head below.</p>	MK
8.5	<p>Education Committee</p> <p>a) Gujarati school commenced on 28th February, to date 20 students have registered. b) Parents meeting to be arranged on feedback and progress. c) Active marketing plan to be presented to increase enrolment. d) Hindi classes started on the 7 March 2026, to date 15 students have registered. e) Hindi teacher recommendation by HCI. A clear understanding of terms and conditions of employment needs to be addressed on how best Samaj can accommodate HCI.</p>	KP
8.6	<p>Maintenance – The Mandir Domes, Painting of Mandir Kitchen</p> <p>a) A quote to be obtained on the painting of the kitchen. b) Exco unanimously agreed that the mandir domes needed urgent attention. Special projects to obtain quotations for short term and long-term repairs and replacement. c) CCTV is currently not working, needs to be repaired.</p>	HP MJ
8.7	<p>General – Hall Hire / Classroom Hire (New 2026 rates to be discussed)</p> <p>a) Sanjaybhai mentioned that the Exco investigate the usage of classrooms for meditation, yoga, etc. b) Exco agreed that the current hiring rate remain the same and will be reviewed at the later stage.</p>	SG
8.8	<p>Feedback on SAHMS meeting held on Saturday, 22 March 2026</p> <p>a) Various member from Samaj Exco attended the meeting b) It was discussed that while Samaj maintains its independence, we should affiliate ourselves with SAHMS, as it would give us clear guidelines and assistance when it comes to the governance to the Samaj (E.g., Constitution and policy documents). c) The workshop was informative and provided clear guidance on financial management and structures.</p>	

8.9	<p>Feedback from Dr Neeraj Mistry on Ayurveda in the Modern Age</p> <p>a) A brief update was provided in this regard. Exco felt that more clarity and information to be obtained about this event.</p>	SG, VR
	<p>Navaratri</p> <p>a) IRA Events Management has been booked. It is the same band as last year, which was well received by the community.</p> <p>b) Currently visas are sorted for all artists. It has been extended on the current visa, which will be a great cost saver.</p> <p>c) Further costings and budgets to be prepared once quotations are received.</p>	MJ, SG
	<p>RCC – Shravan and Adhik Maas Plans and Programme</p> <p>a) RCC portfolio to present report at next meeting, planning and preparations are on-going.</p>	MJ
	<p>Diwali Festival</p> <p>a) Date has been set for 31 October 2026.</p> <p>b) Admin office to obtain quotations and start preparing JOC file.</p> <p>c) Ongoing feedback will be provided on this regard.</p>	
	<p>Bagwath Saptah</p> <p>a) Samaj has partnered with Nileshbhai Parekh.</p> <p>b) Nileshbhai to bring gurus from India and to utilize the premises for this event.</p> <p>c) Bagwath Saptah will be hosted in June.</p> <p>d) It will be jointly hosted with Sunilbhai, daily from 3pm to 7pm. Mahaprasad will be served. Sponsorships to this event is welcome.</p> <p>e) Samaj to provide venue and sound.</p>	MJ

1. GENERAL / NEW MATTERS

a) None

2. OFFICE ADMINISTRATORS REPORT

Rakeshbhai Kara reported as follows: **Activities / Achievements in FEB, MAR 2026**

➤ Administration Tasks

- Assisted in photocopying and printing for Hindi & Gujarati School.
- Created Seniors poster for Rasam – 21 Feb 2026
- Created Maha Shivratri Poster – 15 Feb 2026
- Created 1008 Shiv Sahasranama Poster – 15 Feb 2026.
- Created Gujarati School Poster – 28 Feb 2026.
- Created Gujarati School Application Online form.
- Created Hindi Class Poster – 04 March 2026
- Created Senior Citizens March meeting poster – 28 March 2026
- Created Ram Navami poster – 26 March 2026
- Created Funeral poster for SMT Sushilabhen Joshi
- Created Hanuman Jayanti Poster – 26 March 2026
- Fixed internet issues.
- Uploading files on the server.
- Assisting Clients with Class Hire & Hall hire bookings.
- Submitting all suppliers' invoices for payment
- Updating Schedules, Accounts, Priest Bookings, Cash Receipts & Petty Cash.

➤ Finance:

- Receipts have been captured.
- Petty cash balances.
- Cash Receipts Balances.
- Cash Deposit done.

➤ Website Uploads / Social Media:

- Various Community Notices sent out on WhatsApp.
- Circulated posters & video adverts.

➤ Priest Booking:

- Sent out payment request & confirmation letters for Priest booking.
- Priest Daxina for:
 - February = R5 873.00
 - March = R12 952.00

PRIEST RECONS 2026						
	JAN	FEB	MAR	APR	MAY	JUNE
TOTAL RECEIVED	R0,00	R5 873,00	R12 952,00			
	JUL	AUG	SEP	OCT	NOV	DEC
TOTAL RECEIVED						
TOTAL FOR THE YEAR	R18 825					

4. EDUCATION REPORT

The Gujarati School was successfully re-launched on 28 February 2026, marking a new chapter in the promotion of our language, culture, and values within the community.

The school now offers:

- * Basic Gujarati language learning
- * Reading, writing, and speaking
- * Learning mantras and shloks
- * Education on Sanatan Dharma under the guidance of our teacher

Our Gujarati School has long been a proud and pioneering institution of Shree Pretoria Hindu Seva Samaj. Over many years, several dedicated Gujarati behno and former teachers served selflessly, building the school through their hard work, honesty, and devotion. Their tireless efforts laid the brick-by-brick foundation of Gujarati education within our Samaj.

As times have changed and education has evolved, it became necessary to modernise and upgrade our Gujarati School to attract the younger generation and encourage them to learn their mother tongue.

To begin this new era, the Samaj office circulated a vacancy advertisement for Gujarati teachers on 7 January 2026 via the SPHSS WhatsApp Notice Group. 6 applications were received.

Under the guidance of Sanjaybhai Govind, an interview panel was formed consisting of:

- Miheerbhai Joshi
- Vineetbhai Rama
- Shri Sunilbhai Bhatt
- Ketanbhai Parmar

Interviews were held on 27 February 2026 from 5:00pm to 7:00pm. All candidates were interviewed fairly and professionally. The documentation was later tabled at the Exco monthly meeting.

Based on qualifications and experience, the following teachers were appointed:

- Deepabhen Patel
- Neelambhen Nagar

A meeting was held with both teachers on 14 February 2026 to discuss salary, times, and syllabus planning.

The Gujarati School officially re-opened on:

Every Saturday

11:15am – 1:00pm

The response has been encouraging, with 12 students enrolled.

We were also honoured to receive an invitation from the High Commission of India for Matrabhasha Day held on 28 February 2026. Our Samaj proudly participated with a Dandiya Raas performance on stage, representing our organisation for the first time at the High Commission.

Eight girls from our Gujarati School took part in this memorable event.

Hindi class 2026

Our Samaj is also proud to promote the Hindi language within the community. Hindi classes were first established on 3 June 2023 and continue to grow successfully.

Hindi classes first started and took place every Saturday for children (5 to 15 years), Sundays for the youth and adults and an adult class on Monday.

Classes are now held as follows:

Every Saturday

11:00am – 1:00pm

The Hindi School has received 18 student's applications.

Our Hindi classes are taught by two dedicated teachers:

- Avaniiben Vasa – teaching since the launch on 3 June 2023
- Lakshita Bhen Sharma – joined in 2024

The teachers focus on:

- Basic reading, writing, and speaking
- Poetry and language development
- Building confidence in communication
- Encouraging participation in Hindi Natak stage performances
- Teaching cultural dance and heritage activities

Both the Gujarati and Hindi Schools continue to play a vital role in preserving our language, culture, and traditions for future generations.

5. RELIGION & CULTURE REPORT

No Report

6. FACILITIES MANAGEMENT AND FUNERALS

No Report

7. SOCIAL SERVICES REPORT

Report on Meeting Held on 28th March 2026

- A general meeting was held on the 28th of March 2026.
- Outstanding fees were collected from members.
- Personal information of new members was added to the excel spreadsheet.
- Blood pressure and glucose testing was done.
- A You tube video on exercises using bhajans was shown to our seniors. They had to follow the exercises. The activity was enjoyed by all, that some members requested the link to the exercises to do at home.
- An “OM Meditation “was done by one of the Seniors. The mediation’s focus was to relax the mind and concentrate on chakras.
- The members were once again requested to provide input on what their interests are and how we can accommodate them.
- The committee members discussed having a different Mother’s and Father’s Day celebration which involved doing an independent activity. The Seniors welcomed the activity.
- The Committee once again explained to the members that we can assist them with SASSA grant application and get them linked to Tshwane Social Workers who can assist them in reduction of their property rates and taxes.
- Birthday celebrations were done and the meeting concluded with light refreshments.

Manisha Kalyan
Head of Health, Gender and Welfare Committee

8. NAVYUGA REPORT

Pretoria Navyuga Mandal Report – April 2026

- Games Night was held on 20 February 2026, was a great success.
- HC Time: 4:45am Pooja (Pooja list from Sunilbhai) / 05:45am Chalisa starts
- Decor – Confirmed 50% deposit has been paid - to start setup on Wednesday.
- Flowers – 108 buttonholes sponsored, marigolds ordered for thorans.
- Flower petals are sponsored
- Catering for 1000 people. Nileshbhai contacted us to sponsor the meals. Menu: Shikand, Wedding Potatoes, White Chana, Khadi, Pillau Rice, Puri, Papad, Carrot Pickle.
- Papad/Kitchya is sponsored.
- Veggies for achar is sponsored.
- Food Buzz has been contacted for prasad fruit. Prasad- apples, bananas, pears.
- Tea and snacks for bhajan groups in the morning and from 3:00pm.
- Sheetalmani will make the morning tea and Pallimasi will make the afternoon tea. All ingredients for tea are sponsored.
- Milk for morning and afternoon tea is sponsored
- Snacks will be supplied by PNM, Exco and community members. Notice will be sent out.
- Notice for assistance for kitchen preps and making of garlands/thorans will be sent out to community.
- BAPS has been contacted and has agreed to assist with serving of lunch.
- Sound and lighting – Confirmed with Pritesh – Setup to be done on Thursday
- Carpets - TBC
- Underfelt and carpets to be laid out by Thursday morning.
- Shoe racks to be taken out by Friday.
- Bhajan groups - Participation has been confirmed. Allocated times have been sent all groups and confirmed.
- Chandla girls - Young girls / boys
- Aarti and Sthapna monies – to be emptied into donation box as the bowls get full.
- Crowd Control – Exco to assist.
- Security – Paj has been contacted, quotation received for 2 guards
- Cleaners - 3 additional staff + 2 Samaj staff
- Purchasing of knives, dish clothes, potatoes peelers for the Samaj

9. CLOSING PRAYER

The meeting closed with a prayer at 19h52

**SANJAY GOVIND
PRESIDENT**

**VINEET RAMA
SECRETARY-GENERAL**