



Shree Pretoria Hindu Seva Samaj

Established in 1932

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"Satyameva Jayate" - Truth Alone Prevails

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SPHSS BOARDROOM:

DATE: Monday 24 June 2024

1. OPENING PRAYER AND WELCOME

The meeting commenced at 4:06pm with a prayer. A moment of silence was observed for those that have passed on. The President welcomed all the attendees.

2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

3. ATTENDANCE AND APOLOGIES

President	Sanjay Govind (SG)
Deputy President	Himal Ramjee (HR)
General Secretary	Jayniksha Ramjee (JR)
Assistant Secretary	Minoti Bhatt (MB)
Chief Financial Officer	Nipun Jeeva (NJ)
Head of Facilities Management	Vineet Rama (VR)
Treasurer General	Ami Acharya (AA)
Head of Special Projects	Harshad Dajee Pema (HDP)
Head of Youth Affairs (Navyug Mandal)	Yamini Bhima (YB)
Health, Welfare and Gender	Manisha Lakha (ML)
Head of Education	Miheer Joshi (MJ)
Admin Office	Rakesh Kara (RK)

Apologies/Absent:

None

4. ANNOUNCEMENTS

None

5. PROPOSED AMENDMENTS TO MINUTES

None

6. APPROVAL OF AGENDA & MINUTES

Approved by Amibhen and seconded by Himalbhai

7. CORRESPONDENCE

	INCOMING
7.1.1	Hiring of classroom for CPR classes The anticipated start date is August/ September 2024
7.1.2	Seeking an au pair. A Gujarati family in Netherlands is seeking a vegetarian au pair.
7.1.3	COT emails received regarding vacating of Maraba land – ongoing Rakeshbhai to file all correspondence
7.1.4	Summons received from the Sheriff of the Court – Matter between Nismedia & SPHSS This is in respect of adverts placed in the Laudium Sun. R8900 is from the 2023 Diwali Festival. The balance is from 2011 to 2019. It was questioned, why the outstanding amount has only been sent through now. According to the previous president, Rameshbhai and CFO, Harshadbhai, payment had to be made first and then only will the advertisement go out. SPHSS will require from Nismedia, copies of invoices, the adverts and the request from SPHSS to print the advert. If no correspondence is received from Nismedia by Thursday, 27 June, then by Friday, 28 June, SPHSS will have to get the services of a lawyer, to send a lawyer's letter to the corresponding lawyer. Sanjaybhai will engage with Nismedia. Rakeshbhai to do a reconciliation of all the invoices and payments made from all the payment files.
7.1.5	Rameshbhai Chhagan requested the use of the SPHSS scaffolding for the Laudium Retirement Home. The go ahead has been given based on past practice. Going forward, the policy will have to be looked at.
7.1.6	Yatan Batra requested the use of the Auditorium for the India Fair - 25 days, 17 October to 10 November 2024 The dates will have to be confirmed. Between 3 October and 2 November is Navratri, Diwali and New Year. The India Fair can be held in September, at the same rate.
	OUTGOING
7.2.1	Letter and email to City of Tshwane regarding vacating of the Marabastad land Emails were sent, and numerous phone calls were made, to the Council requesting that the land be vacated. After COT making promises to have the land vacated, the land has still not been vacated. The SPHSS will consider sending a lawyers' letter to the Council.
7.2.2	Email sent to Shehnaaz Mohamed regarding CPR and /or First Aid Classes It will be requested that Noel and Sunilbhai attend a class to update their First Aid knowledge.

8.	MATTERS ARISING	RESPONSIBLE
8.1	Costs for the funeral undertakers A meeting with Pratishbhai has been requested. Pratishbhai will contact Vineetbhai. Centurion Funerals will be contacted as well. A one pager of the rituals to be followed at the time of death will be obtained from one of the Swamijis/priests and offered to the funeral home. This should also be distributed to the community, to spread the knowledge. It was suggested that one of the executives say a few words at a funeral.	VR MJ
8.2	Review changes to Constitution A meeting will be held this Saturday, 29 June, for the review of the changes made to the constitution. Amritabhen Raniga and a few members of the Executive will be in attendance.	SG, MJ, JR
8.3	Review of AGM minutes	SG, MJ, JR

	Review will be done with the review of the changes to the constitution as per 8.2 above.	
8.4	Plan for Annual General Meeting (AGM) A notification for the AGM will be sent out today, 24 th of June. The meeting will be held on 14 July 2024. A separate meeting will be held to put together the President, Secretariate and Finance reports.	NJ, RK
8.5	Revision of advertising pricing and requirements Pricing has been adjusted. Persons requiring advertisements to contact the SPHSS office.	

9. OFFICE ADMINISTRATORS REPORT

The Admin and Priest Bookings report was presented.

10. FINANCIAL REPORT

Monthly financial report as at 31 May 2024.

Income and Expenses	
Description	Amount
Monthly Income	264 995
Monthly Expenses	(271 250)
Monthly Deficit	(6 255)
Cash Position	
Cheque Account	116 180
Money on Call	228 364
Call	5 580 842
Petty Cash	978
Total	5 926 365

2023 Audit

The draft financial statements have been received from Tayfin auditors. Trustees to review and sign off.

Samaj Maraba Complex

In progress

Enbaya (prepaid electricity service provider): New contact details updated. Meeting to be setup to reconcile Tshwane and tenant usage, and system training.

Balmandir

In progress

SARS transfer to pay PAYE & UIF, auditor advised public officer has to be updated with SARS so that access can be transferred.

Supplier payments

In progress

SARS transfer to pay VAT, auditor advised public officer has to be updated with SARS so that access can be transferred

11. EDUCATION REPORT

Sanjaybhai and Miheerbhai met with all the previous students that had assistance with loans. A statement of the amount outstanding was handed to them and a payment plan was arranged with the student. Most students didn't know how much they owed. All the student are prepared to pay back the loan and have agreed to pay according to the payment plan.

The meeting to discuss the strategic short-, medium- and long-term way forward for the Bal Mandir is being planned to take place within the next three weeks. The meeting will be with a few community members that is in the education sphere.

12. RELIGION & CULTURE REPORT

Upcoming Events:

• Shravan

5 August – 3 September: Monday's Shiv puja, Shiv Sahastranaam

26 August - Krishna Janmashtami

13 August - Nori Naum

The following has been proposed:

9 August - Women's Day pooja, 9 – 11am with tea and snacks. Short talks by three persons

18 August - Raksha Bandhan – Rakhies to be tied after mandir on the Sunday before Raksha Bandhan

Every day, at least one family will be invited to do aarti. A message to be sent out to the community to send names and dates when they want to do aarti. Responses can be received between 1 and 15 July.

First three Sundays, bhajans will be rendered by local groups. Two hours, starting at 10:30am

On the last Sunday, a Bhajan Mela will be held with three outside groups rendering bhajans – 9am to 1:30pm. Lunch will be served.

A ten-minute reading of the Bhagavat [Gita](#).

A youth program will be held, organized by Miheerbhai and Nayabhen. This can be on a Saturday, which can be yoga or educational (why we celebrate a tehvar).

Commented [HR1]: Is this daily in the mandir?

Mandir Audiovisual Facility - Himalbhai has indicated that the install will take place on [7-8](#) and [8-9](#) July 2024.

Navratri – [Artists from India](#) have approached Minotibhen to render music and singing. The costing needs to be determined.

13. FACILITIES MANAGEMENT

Crematorium – the letter from Council, dated 24 June 2024, has been posted to the community on the SPHSS WhatsApp Group.

Navgraha & Shivling Stapna – Donations have been received. The murtis can be ordered and paid for. Harshadbhai to confirm the cost of the project. Manishabhen and Miheerbhai to discuss with Harshadbhai the design of the stapnas within the next two weeks.

Auditorium – the interior front of the hall, waterproofing, painting, will be done.

Mini Hall - Quotations has been obtained for the aluminum windows for the mini hall. New quotations will be obtained in order to compare like for like items.

Mandir – Palmin will be donating the kitchen cupboards. The configuration of the units needs to be discussed. Harshadbhai and Vineetbhai to meet with Rupalbhai.

14. SOCIAL SERVICES REPORT

22 June 2024 - **Spirituality and Mental Health Talk**. Manishabhen spoke about mental health. Kalpanabhen from Brahma Kumari Centre did a short **meditation** on the day. BP and Sugar testing was also done.

Upcoming Activities for Next Month

July 2024 - invite a guest to do simple **yoga** exercises with the seniors

Activities for Following Months

24 August 2024 - trip to **Gurudwara** in Johannesburg

September 2024 - organize an **Eye Clinic**

5 October 2024 - **Navratri** Special Meeting

23 November 2024 - **year end outing** to be arranged

15. NAVYUG REPORT

- Upcoming Events:
Rangoli – Proposed dates: 19 or 24 Oct 2024
- It was suggested that a sports and/or social activity be planned within the next few weeks.

16. GENERAL / NEW MATTERS

Diwali Festival – A save the date message should to be sent out to the community

17. NEXT MEETING

Next meeting dates: 23 July, 20 August, 24 September 2024, at 4pm.

18. CLOSING PRAYER

The meeting closed with a prayer at 6:19pm

SANJAY GOVIND
PRESIDENT

JAYNIKSHA RAMJEE
SECRETARY-GENERAL