



Shree Pretoria Hindu Seva Samaj

Established in 1932

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"Satyameva Jayate" - Truth Alone Prevails

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SPHSS BOARDROOM:

DATE: Tuesday 23 July 2024

1. OPENING PRAYER AND WELCOME

The meeting commenced at 4:09pm with a prayer. The President welcomed all the attendees.

2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

3. ATTENDANCE AND APOLOGIES

President	Sanjay Govind (SG)
Deputy President	Himal Ramjee (HR)
General Secretary	Jayniksha Ramjee (JR)
Assistant Secretary	Minoti Bhatt (MB)
Chief Financial Officer	Nipun Jeeva (NJ)
Head of Facilities Management	Vineet Rama (VR)
Head of Special Projects	Harshad Dajee Pema (HDP)
Admin Office	Rakesh Kara (RK)

Apologies/Absent:

Head of Youth Affairs (Navyug Mandal)	Yamini Bhima (YB)
Health, Welfare and Gender	Manisha Lakha (ML)
Head of Education	Miheer Joshi (MJ)

4. ANNOUNCEMENTS

None

5. PROPOSED AMENDMENTS TO MINUTES

None

6. APPROVAL OF AGENDA & MINUTES

Approved by Vineetbhai and seconded by Nipunbhai

7. CORRESPONDENCE

	INCOMING
7.1.1	Email from HCI - 3rd Pratibha Sangam Competition – 2024 This message will be broadcast to the community via email.
7.1.2	Email from HCI - Online Three months basic Hindi awareness course. This message will be broadcast to the community via email.
7.1.3	Email requesting installation of solar lights Corner 13th and Olivine Streets The responsibility of street lights is the City of Tshwane. The community member should forward the reference number for logging the faults to the councillor.
7.1.4	Requests for application forms and enquiries for stall bookings for the Diwali festival A form will be drawn up.
7.1.5	Emails regarding Laudium Sun Summons. Spreadsheets have been sent by Nismedia. Rakeshbhai has completed a spreadsheet, mapping of payments made. However, there are still outstanding payments. Contact must be made with the previous CFO's and Treasurers to request assistance in resolving this matter.
7.1.6	Resignation from position as Treasurer There should be persons for consideration by the next Exco meeting
7.1.7	Request the use of the samaj hall, dining hall and kitchen for a Shravan 3-day katha-kirtan programme by BAPS - 12 - 14 August With Sunilbhai's permission, the Nori Nem pooja will be held in the MMC. Rakeshbhai to respond to BAPS.
7.1.8	The Association of Young Malayalees in South Africa (AYMSA) would like to make use of your hall, dining hall and kitchen for our annual Youth Onam Festival on 05 October 2024.
	OUTGOING
7.2.1	Emails regarding Laudium Sun Summons
7.2.2	Responded to the Association of Young Malayalees in South Africa (AYMSA) - Unfortunately, the SPHSS cannot accede to their request as the date falls within the Navratri period.

8. MATTERS ARISING	RESPONSIBLE
8.1 Costs for the funeral undertakers Matter still pending	VR
8.2 Diwali festival Progress: Planning stage A meeting was held on the 17 July 2024 regarding Festival, Shravan program and Navratri.	VR, MB, MJ

9. OFFICE ADMINISTRATORS REPORT

The Admin and Priest Bookings report was presented.

10. FINANCIAL REPORT

Monthly financial report as at 30 June 2024.

Income and Expenses	
Description	Amount
Monthly Income	305 016
Monthly Expenses	(190 558)
Monthly Surplus	114 458
Cash Position	
Cheque Account	230 638
Money on Call	229 654
Call	5 620 657
Petty Cash	2 946
Total	6 083 895

2023 Audit

The financial statements were signed by the Trustees and presented at the AGM.

Samaj Maraba Complex

In progress

Enbaya (prepaid electricity service provider): New contact details updated. Meeting to be setup to reconcile Tshwane and tenant usage, and system training.

Balmandir

In progress

SARS transfer to pay PAYE & UIF, auditor advised public officer has to be updated with SARS so that access can be transferred.

Supplier payments

In progress

SARS transfer to pay VAT, auditor advised public officer has to be updated with SARS so that access can be transferred

11. EDUCATION REPORT

The meeting to discuss the strategic short-, medium- and long-term way forward for the Bal Mandir is being planned to take place within the next three weeks. The meeting will be with a few community members that is in the education sphere.

12. RELIGION & CULTURE REPORT

Upcoming Events:

- **Shravan**

5 August – 3 September: Monday's Shiv puja, Shiv Sahastranaam

9 August - Women's Day pooja, 9 – 11am with tea and snacks.

13 August - Nori Nem

18 August - Sunday before Raksha Bandhan – Rakhies to be tied after mandir

26 August - Krishna Janmashtami

Every day, at least one family will be invited to do aarti. A message has been sent out to the community to send names and dates when they want to do aarti.

First three Sundays, bhajans will be rendered by local groups. The groups have confirmed participation.

On the last Sunday, a Bhajan Mela will be held with three outside groups rendering bhajans – 9am to 1:30pm. Lunch will be served.

Mandir Audiovisual Facility - has been installed.

Navratri – Minotibhen and Sanjaybhai had discussions with artists to render music and singing. The costing has been determined. For it to be feasible, need to partner with at least one other mandir in order to share the costs.

13. FACILITIES MANAGEMENT

Marabastad complex - the list has been made for repairs and maintenance. Contractors will be sourced.

Marabastad stands – the land has still not been vacated.

Crematorium – renovations is on track.

Navgraha & Shivling Stapna – Manishabhen, Miheerbhai and Harshadbhai to discuss the design of the stapanas with the priests.

Auditorium – A third quotation is required for the interior front of the hall, waterproofing, painting.

Mini Hall - quotations for the aluminum window frames will be reviewed in order to compare like for like items.

Mandir – Harshadbhai and Vineetbhai still to meet with Rupalbhai for the kitchen cupboards. Harshadbhai spoke to Hasmukhbhai.

14. SOCIAL SERVICES REPORT

20 July 2024 - **yoga** exercises by yoga instructor Anilaben Parshotam from Art of living foundation.

Upcoming Activities for Next Month

No activity for August as the Samaj has many celebrations planned for Shravan

Activities for Following Months

September 2024 - organize an **Eye Clinic**

5 October 2024 - **Navratri** Special Meeting

23 November 2024 - **year end outing** to be arranged

15. NAVYUG REPORT

- Upcoming Events:

Rangoli – Proposed dates: 19 or 24 Oct 2024

16. GENERAL / NEW MATTERS

None

17. NEXT MEETING

Next meeting dates: 20 August, 24 September, 22 October, 19 November 2024, at 4pm.

18. CLOSING PRAYER

The meeting closed with a prayer at 5:35pm

**SANJAY GOVIND
PRESIDENT**

**JAYNIKSHA RAMJEE
SECRETARY-GENERAL**