



# Shree Pretoria Hindu Seva Samaj

Established in 1932

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*"Satyameva Jayate" - Truth Alone Prevails*

## MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SPHSS BOARDROOM:

**DATE: Tuesday 21 January 2025**

### 1. OPENING PRAYER AND WELCOME

The meeting commenced at 4:00pm with a prayer. The President welcomed all the attendees.

### 2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

### 3. ATTENDANCE AND APOLOGIES

President	Sanjay Govind (SG)
Deputy President	Himal Ramjee (HR)
General Secretary	Jayniksha Ramjee (JR)
Assistant Secretary	Minoti Bhatt (MB)
Chief Financial Officer	Nipun Jeeva (NJ)
Head of Facilities Management	Vineet Rama (VR)
Admin Office	Rakesh Kara (RK)
Head of Special Projects	Harshad Dajee Pema (HDP)
Health, Welfare and Gender	Manisha Lakha (ML)

Second Secretary at the HIGH COMMISSION of India, Mr Durga Dass.

### Apologies/Absent:

Head of Youth Affairs (Navyug Mandal)	Yamini Bhima (YB)
Head of Education	Miheer Joshi (MJ)

### 4. ANNOUNCEMENTS

None

### 5. PROPOSED AMENDMENTS TO MINUTES

None

### 6. APPROVAL OF AGENDA & MINUTES

Approved by Vineetbhai and seconded by Minotibhen

## 7. CORRESPONDENCE

	<b>INCOMING</b>
7.1.1	Essence of Hinduism – Diwali hamper appeal 2024
	<b>OUTGOING</b>
7.2.1	Assistance session by High Commissioner of India specifically for the Welfare of Indian Nationals The High Commissioner has not responded - Himalbhai to make a follow-up
7.2.2	Letter to Mayor of Tshwane – SPHSS Marabastad Land No response received to date regarding the SPHSS land occupation by the City of Tshwane. The SPHSS will unfortunately have to go to the media to highlight the matter.

<b>8.</b>	<b>MATTERS ARISING</b>	<b>RESPONSIBLE</b>
8.1	<b>Costs for the funeral undertakers</b> A meeting will be held with the undertakers, Poonees and Centurion Undertakers, and Bharatbhai Kooverjie. Sunilbhai, the SPHSS resident priest will be in attendance at the home and at the crematorium, in the absence of a prior commitment. A notice will be drafted that will be sent to the community informing the community with the estimated cost of a funeral.	VR   SG
8.2	<b>Diwali festival</b> The stadium has been booked for 18 October 2025.	VR, MB, MJ
8.3	<b>Treasurer position</b> No progress. – should be filled within 90 days	All
8.4	Toshiba Offer – Another quotation is needed Not discussed	

## 9. OFFICE ADMINISTRATORS REPORT

The Admin and Priest Bookings report was presented.

## 10. FINANCIAL REPORT

Monthly financial report as at 30 October 2024.

<b>Income and Expenses</b>	
<b>Description</b>	<b>Amount</b>
Monthly Income	1 217 465
Monthly Expenses	(950 653)
<b>Monthly Surplus</b>	<b>266 812</b>
<b>Cash Position</b>	
Cheque Account	389 855
Money on Call	325 054
Call	5 779 043
Petty Cash	3 000
<b>Total</b>	<b>6 496 952</b>

Monthly financial report as at 30 November 2024.

<b>Income and Expenses</b>	
<b>Description</b>	<b>Amount</b>
Monthly Income	287 257
Monthly Expenses	(575 598)
<b>Monthly Deficit</b>	<b>(288 341)</b>
<b>Cash Position</b>	
Cheque Account	101 514
Money on Call	105 714
Call	6 339 172
Petty Cash	2 712
<b>Total</b>	<b>6 549 112</b>

Monthly financial report as at 31 December 2024.

<b>Income and Expenses</b>	
<b>Description</b>	<b>Amount</b>
Monthly Income	428 296
Monthly Expenses	(509 493)
<b>Monthly Deficit</b>	<b>(81 197)</b>
<b>Cash Position</b>	
Cheque Account	20 317
Money on Call	612
Call	6 379 862
Petty Cash	2 182
<b>Total</b>	<b>6 402 973</b>

The **Financial Statement** preparation is underway for the audit. The Financial Statements should be ready in a months' time. A full audit will be conducted. The Trustees must do an audit on the financial statements as well

**Classroom hire** - Statements must be given to debtors for outstanding amounts. The defaulter will be visited by Nipunbhai, Sanjaybhai and Vineetbhai.

#### **Balmandir fees**

All Grade R parents must sign a debit order. Parents should be informed that outstanding fees will result in their child being taken out of the school.

Nipunbhai to confirm the bad debts – of the R33000, some payment has been received. For outstanding debt, a letter must be WhatsApp 'ed and emailed to the parent. Rakeshbhai to create a template of the letter.

## **11. EDUCATION REPORT**

Miheerbhai had indicated that all letters addressed to Grade R parents have been signed by the parents to acknowledge the fees and that Grade R will only run for 2025.

Letters to be sent to parents of children in grade RRR that the Bal Mandir is not going to run Grade RR for 2026.

Grade RR and RRR will not be available for 2026.

Exemptions will not be allowed as the Bal Mandir is a private school. Exemptions are applicable to Government Schools.

## **12. RELIGION & CULTURE REPORT**

### **Upcoming Events:**

**Bhoomi Pooja** - 23 February 2025

**Shivratri** – 26 February 2025. Invitations to bhajan mandals to be sent out

**Holi** – Colours will have to be ordered and poles have to be purchased.

### **Activities for Following Months**

**Navratri** – to discuss with the High Commissioner to source singers and financial assistance.

## **13. FACILITIES MANAGEMENT**

**Marabastad complex** – An inspection was done. The gutters, the ceilings outside the shops and waterproofing are complete. The brick paving, glass and one ceiling, the roof and waterproofed slab's underside painting is outstanding.

### **Mandir**

Dome – Harshadbhai and Avishbhai Mistry to provide a draft plan.

Kitchen – tiling, steel, that will last for another twenty years

**Dining Hall** - Windows must be finalised

**Shivling & Navgraha Stapna** – Harshadbhai, Avishbhai Mistry and an engineer to provide a draft plan.

## **14. SOCIAL SERVICES REPORT**

### **Upcoming Activities for Next Month**

Saturday 8 February 2025 – **Swami Narayan**

The Yagna is at 10am. Special parking and care will be requested. A bus will be made available and will leave at 8am. Payment must be made directly to Swami Narayan.

Seva from the SPHSS Community, 25 to 30 people, where the need is and common/specific times will be requested. A message to go out to the community.

### **Activities for Following Months**

None yet

## **15. NAVYUG REPORT**

### **Upcoming Events:**

**Hanuman Chalisa** – 13 April 2025

The advert must be sent out.

Yaminibhen to liaise with Sunilbhai regarding availability for that day.

## **16. GENERAL / NEW MATTERS**

### **1. Address by 2nd secretary Mr Dass of the High Commissioner.**

Members of the exco were introduced. A list of the exco members will be forwarded to Mr Dass.

Mr Dass discussed the Panjabi Bhangra Folk Dance event to take place on 25 January 2025. Registration must be done online. Mr Dass requested the support from the community to attend and volunteer their services as ushers. A vehicle will be made available for transport to the venue. Support has been given by the High Commission in terms of funding. A reminder of the event must be sent out to the community.

Relationship building was emphasised between the High Commission and the SPHSS.

### **2. Pretoria Hindu Society (PHS).**

The Society would like to collaborate with the SPHSS in terms of merging the two functions; the Diwali Festival and Hindu Festival, and using the SPHSS exec capabilities, to organise and execute the event. Man power and assistance to raise funding was requested on behalf of the PHS.

Due to the executives being stretched for time, it will not be possible to do the collaboration.

### **3. Laudium Sun – Rakeshbhai to request the statement from the Laudium Sun office.**

## **17. NEXT MEETING**

Next meeting dates: 18 February, 25 March, 22 April, 20 May, 24 June, 22 July 2025, at 4pm.

## **18. CLOSING PRAYER**

The meeting closed with a prayer at 6:35pm

**SANJAY GOVIND  
PRESIDENT**

**JAYNIKSHA RAMJEE  
SECRETARY-GENERAL**