



Shree Pretoria Hindu Seva Samaj

Established in 1932

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"Satyameva Jayate" - Truth Alone Prevails

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SPHSS BOARDROOM:

DATE: Tuesday 20 August 2024

1. OPENING PRAYER AND WELCOME

The meeting commenced at 4:03pm with a prayer. The President welcomed all the attendees.

2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

3. ATTENDANCE AND APOLOGIES

President	Sanjay Govind (SG)
Deputy President	Himal Ramjee (HR)
General Secretary	Jayniksha Ramjee (JR)
Assistant Secretary	Minoti Bhatt (MB)
Chief Financial Officer	Nipun Jeeva (NJ)
Head of Facilities Management	Vineet Rama (VR)
Head of Education	Miheer Joshi (MJ)
Head of Youth Affairs (Navyug Mandal)	Yamini Bhima (YB)
Health, Welfare and Gender	Manisha Lakha (ML)
Admin Office	Rakesh Kara (RK)

Apologies/Absent:

Head of Special Projects	Harshad Dajee Pema (HDP)
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4. ANNOUNCEMENTS

None

5. PROPOSED AMENDMENTS TO MINUTES

None

6. APPROVAL OF AGENDA & MINUTES

Approved by Yaminibhen and seconded by Himalbhai

7. CORRESPONDENCE

	INCOMING
7.1.1	Internship opportunities - for youth under the age of 28 The email will be forwarded to the rest of the Exco and distributed accordingly
7.1.2	Requests for application forms and enquiries for stall bookings for the Diwali festival
7.1.3	Tshwane regarding SPHSS vacant land It appears that the Council cannot get the vendors off the property.
	OUTGOING
7.2.1	Tshwane regarding SPHSS vacant land Numerous emails were sent to the Council requesting feedback.

8.	MATTERS ARISING	RESPONSIBLE
8.1	Costs for the funeral undertakers Crematorium – Vineetbhai and Sanjaybhai visited the crematorium. Representatives of the Department of Environmental Affairs were conducting emissions tests. The big difference is going to be the cost of the coffin. The type of coffin to be used would be made of low cost pressed sawdust as this will place less burden on the furnace. A communique will be given by the Council as to the crematorium requirements. All the undertakers must provide a costing for their funeral services. The community need to be given an understanding of this costing. The referee doctors list on the SPHSS website will need to be updated.	VR
8.2	Diwali festival Planning is in progress. Allocation of roles and responsibilities need to be put in place.	VR, MB, MJ
8.3	Laudium Sun Summons The statement reflected an amount owed of R65 150 by SPHSS, dating back to 2011. Upon performing the reconciliations with Nismedia an agreement was reached between the parties (SPHSS and Nismedia) whereby a settlement amount would be payable by the SPHSS of R10 800. This would be full and final settlement of all monies outstanding to Nismedia and would reflect a zero-balance outstanding by the SPHSS to Nismedia. We would like to thank Nismedia for their cooperation and support in getting this matter resolved amicably and timeously. Going forward Nismedia has been informed that adverts cannot be placed by anyone from the SPHSS office unless it has gone through the relevant approval process.	SG
8.4	Treasurer position Suitable persons need to be identified and names of possible treasurers should be given to Nipunbhai within the next three weeks. There is also a need for a finance officer, for continuity even when this exec committee's term ends.	All

9. OFFICE ADMINISTRATORS REPORT

The Admin and Priest Bookings report was presented.

The system backup is done on a weekly basis. The international license needs to be updated so that daily backups can happen on the cloud automatically.

10. FINANCIAL REPORT

Monthly financial report as at 31 July 2024.

Income and Expenses	
Description	Amount
Monthly Income	323 275
Monthly Expenses	(342 563)
Monthly Deficit	(19 288)
Cash Position	
Cheque Account	211 350
Money on Call	130 867
Call	5 659 463
Petty Cash	2 958
Total	6 004 639

Samaj Maraba Complex

In progress

Enbaya (prepaid electricity service provider): New contact details updated. Meeting to be setup to reconcile Tshwane and tenant usage, and system training.

Balmandir

In progress

SARS transfer to pay PAYE & UIF, auditor advised public officer has to be updated with SARS so that access can be transferred.

Supplier payments

In progress

SARS transfer to pay VAT, auditor advised public officer has to be updated with SARS so that access can be transferred

For school fees not paid and other non-payments, an acknowledgement of debt form must be created and handed to the defaulters. From experience, the school fees not paid on time, is never paid after the child leaves the Bal Mandir at the end of the year. The parents have been contacted and a printed letter was given to the teachers to hand over to the parent. Miheerbhai to call the parent that has requested settlement at the end of the year.

Reminders must be sent to the previous bursary students that have not started paying back as agreed by them.

11. EDUCATION REPORT

The meeting to discuss the strategic short-, medium- and long-term way forward for the Bal Mandir did not take place. Meetings were held individually with a few community members that are in the education sphere. An analysis will be performed of the different scenarios for the way forward.

12. RELIGION & CULTURE REPORT

Shravan

5 August – 3 September: Monday's Shiv puja, Shiv Sahastranaam

9 August - Women's Day pooja was held in the Mini Hall, 9 – 12am. Branch was served.

13 August - Nori Nem

18 August - Sunday before Raksha Bandhan – Rakhies were tied after mandir

Every day, at least one family has been performing aarti. Some families have indicated that they would like to perform the aarti on a monthly basis at the Mandir.

First three Sundays – bhajans performed by local groups

Upcoming Events:

26 August - **Krishna Janmashtami** – dance items and plays will be rendered by the children.

On the last Sunday, a **Bhajan Mela** will be held with three outside groups rendering bhajans – 9am to 1:30pm. Lunch will be served. Minotibhen to confirm the number of members for each of these groups.

7 September - **Ganesh Chouth** – Sunilbhai will be doing prayers in the Mandir.

Navratri – getting artists to render music will not be feasible this year. The costing is high and the time is too short to get a partner to share in the costs.

It was proposed that the Chandipath/Durga Saptashati be read from 8am to 10:30am during Navratri. The readings would finish on Atham. A yagna to be held on the Sunday. A google form will be set out to the community to get an indication of the interest and attendance.

Calendar – Rakeshbhai to give Sunilbhai a template to populate. The calendar format will remain the same as last year's. It was proposed that the poster format also be printed.

13. FACILITIES MANAGEMENT

Marabastad complex - the list has been made for repairs and maintenance. Contractors are being sourced.

Marabastad stands – the land has still not been vacated.

Crematorium – renovations is on track for completion early December 2024 as per the Council.

Navgraha & Shivling Stapna – Payment cannot be made as an import code is needed. It was suggested that a third party's import code be used. The diagram has been completed.

Auditorium – quotations have been received for the interior front of the hall, waterproofing and painting.

Mini Hall - quotations for the aluminum window frames are being reviewed.

Mandir – Harshadbhai and Vineetbhai still to meet with Rupalbhai for the kitchen cupboards.

14. SOCIAL SERVICES REPORT

No activity for August as the Samaj has many celebrations planned for Shravan

Upcoming Activities for Next Month

September 2024 - organize an **Eye Clinic**

Activities for Following Months

5 October 2024 - **Navratri** Special Meeting

23 November 2024 - **year end outing** to be arranged

15. NAVYUG REPORT

Upcoming Events:

Rangoli – Proposed dates: 19 or 24 Oct 2024

Rakesh to check how many Boards and call suppliers for prices. Participants can either bring their own board or can purchase the board at the SPHSS office/auditorium.

16. GENERAL / NEW MATTERS

Balmandir 2024 applications and re-registrations – discussed under education

Ganesh murti for Ganesh Chaturthi - this has been arranged by Rakeshbhai and Sunilbhai

Toshiba Offer – Another quotation is needed

17. NEXT MEETING

Next meeting dates: 24 September, 22 October, 19 November 2024, at 4pm.

18. CLOSING PRAYER

The meeting closed with a prayer at 7:15pm

**SANJAY GOVIND
PRESIDENT**

**JAYNIKSHA RAMJEE
SECRETARY-GENERAL**