

MINUTES OF BOARD OF TRUSTEES (BOT) MEETING NO. 9

MINUTES NO. 9	
PLACE SPHSS Boardroom	TIME 19h00 DATE 22 February 2023

NAME	E-MAIL	POSITION	TEL. NO.	PRESENT
Dr Devidas Ramjee (DR)	drdramjee@yahoo.com	Chairman BOT	072 464 9826	√
Arvind Chhagan (AC)	Achhagan208@gmail.com	Secretary BOT	082 376 6441	√
Venod Mistry (VM)	venodm@yahoo.com	Member BOT	082 415 4100	√
Jasmin Govind (JG)	jmagan@telkomsa.net	Exco Deputy President	082 464 0359	Abs
Upendra Parmar (UP)	Par3263@gmail.com	Member BOT	082 534 4080	√
Hitesh Nandani (HN)	cfo@sphss108.co.za	Exco SPHSS CFO	062 093 5361	Ap
Mansi Nandani (MN)	Hdn.mkt2010@gmail.com	Member BOT	084 876 0654	Abs
Dhvinsi Valand	dhvinsiv@gmail.com	Member BOT	061 272 6295	Abs
Ramesh Chhagan (RC)	president@sphss108.co.za	Exco SPHSS President	083 609 1446	√
Rakesh Kara (RK)	admin@sphss108.co.za	SPHSS Admin	074 178 5772	Ap
Harshad Pema (HP)	harshad.pema62@gmail.com	Exco SPHSS CFO		Abs
Ravi Paul (RP)	accounts@sphss108.co.za	Exco Finance Admin	069 974 6021	√

ITEM	ACTION	DATE
1 Opening Prayer		
Meeting was opened with a prayer. A minute's silence was observed for the recently deceased.		
2 Matters Arising		
2.1 Stand Development in Marabastad		
Unchanged from previous minutes, viz. <ul style="list-style-type: none"> Work in progress on swop of a stand with another stand owner to make the whole block viable. Awaiting Tshwane Council. Work in progress on convincing Council to donate portion of Grand Street that is straddled by the Samaj property to the Samaj Complete a 'needs' analyses to determine what will be housed on the property, e.g., retail, service station, warehouse, etc. 	Exco	
3 BOT Audit of Samaj Affairs		
3.1 Office administration was audited (internal) by BOT on 12 October 2022 at 10h00. The completed unqualified report was issued on 22 November 2022.	Note	
3.2 Rameshbhai requested that the BOT peruse through the policy documents as posted on the Samaj website, compare against the constitution and advise if there are any shortcomings to be addressed by exco. No adverse comments from BOT	Note	

4	Risk Analysis		
4.1	Exco is satisfied that there is no adverse ruling from SARS re business being operated for a no-limit profit by Samaj.	Note	
4.2	No adverse comments from BOT	Note	
5	Financial Statements		
5.1	BOT recommended EXCO that an in-depth external audit was NOT required. A normal audit will be done as soon as accounts are finalised and presented to our auditors.	Exco	
6	Asset Register		
e-	No adverse comments from BOT. However, RP to review the priced asset register and update where necessary. It is the big-ticket items such as generator, land and buildings that are to be re-evaluated.	Exco (RP)	
7	Strategic Planning		
	<p>The Trustees to comment on progress made by EXCO on the implementation of the outcomes of the Strategic workshop held in 2021 – not done.</p> <p>In terms of succession planning, BOT to approach the following to ascertain who will be acceptable to the Samaj for appointment as president of the SPHSS as well as heading the board of trustees, viz.</p> <p>Sanjay Govind (082 011 2949)</p> <p>Mansukh Chhiba (082 800 5905)</p> <p>Jagdish Makan (082 550 0595)</p> <p>Mahir Joshi (072 064 3787)</p> <p>Pranay Devchand (083 422 8981)</p> <p>Harshad Pema to be approached by Rameshbhai for CFO position</p>	<p>BOT</p> <p>DR</p> <p>DR</p> <p>DR</p> <p>AC</p> <p>AC</p> <p>RC</p>	
8	Next AGM for SPHSS		
	Exco to advise on next AGM – tentative for 8 May 2023	Exco	08/05/2023
9	Next Meeting		
	No formal meeting will be held prior to the next elective AGM. However, exco will distribute the audited financial statements to trustees for vetting by Venodbhai prior to sign off by Devidasbhai. This will occur prior to AGM in May 2023.	Exco/BOT	April 2023