

**REVISED MINUTES OF BOARD OF TRUSTEES (BOT) MEETING NO. 8**

MINUTES NO. 8	
PLACE SPHSS Boardroom	TIME 19h00 DATE 9 November 2022

NAME	E-MAIL	POSITION	TEL. NO.	PRESENT
Dr Devidas Ramjee (DR)	drdramjee@yahoo.com	Chairman BOT	072 464 9826	√
Arvind Chhagan (AC)	Achhagan208@gmail.com	Secretary BOT	082 376 6441	√
Venod Mistry (VM)	venodm@yahoo.com	Member BOT	082 415 4100	Abs
Jasmin Govind (JG)	jmagan@telkomsa.net	Exco Deputy President	082 464 0359	Abs
Upendra Parmar (UP)	Par3263@gmail.com	Member BOT	082 534 4080	√
Hitesh Nandani (HN)	cfo@sphss108.co.za	Exco SPHSS CFO	062 093 5361	√
Mansi Nandani (MN)	Hdn.mkt2010@gmail.com	Member BOT	084 876 0654	Abs
Dhvinsi Valand	dhvinsiv@gmail.com	Member BOT	061 272 6295	Abs
Ramesh Chhagan (RC)	president@sphss108.co.za	Exco SPHSS President	083 609 1446	√
Rakesh Kara (RK)	admin@sphss108.co.za	SPHSS Admin	074 178 5772	√
Harshad Pema (HP)	harshad.pema62@gmail.com	Exco SPHSS CFO		Ap

ITEM	ACTION	DATE
<b>1 Opening Prayer</b>		
Meeting was opened with a prayer. A minute's silence was observed for the recently deceased.		
<b>2 Matters Arising</b>		
<b>2.1 Stand Development in Marabastad</b>		
Unchanged from previous minutes, viz. <ul style="list-style-type: none"> <li>Work in progress on swop of a stand with another stand owner to make the whole block viable. Awaiting Tshwane Council.</li> <li>Work in progress on convincing Council to donate portion of Grand Street that is straddled by the Samaj property to the Samaj</li> <li>Complete a 'needs' analyses to determine what will be housed on the property, e.g., retail, service station, warehouse, etc.</li> </ul>	Exco	February 2023
<b>3 BOT Audit of Samaj Affairs</b>		
3.1 Office administration was audited on 12 October 2022 at 10h00. The report is incomplete as input from Venodbhai still outstanding. ACC to expedite.	BOT	30/11/2022
3.2 Rameshbhai requested that the BOT peruse through the policy documents as posted on the Samaj website, compare against the constitution and advise if there are any shortcomings to be addressed by exco.	BOT	February 2023
3.3 Devidasbhai to uplift hard copies of the policy documents on Friday	DR	11/11/2022

<b>4</b>	<b>Risk Analysis</b>		
4.1	Rameshbhai had previously raised concerns that the Samaj, as a registered NPO with PBO status could lose its PBO status if its income from business activities exceeded R1,000,000 p.a. At the meeting, Rameshbhai reported that he and Harshadbhai had met with our auditors who assured them that SARS had changed this specific regulation by removing entirely any cap on how much an NPO could earn from a trading activity, provided that all such income is used by the NPO to further its objectives as incorporated in its MOI and not for any other purpose.	Note	
4.2	BOT to peruse through the policy and procedure documents and investigate if the policy document is being faithfully implemented by EXCO.	BOT	Feb 2023
<b>5</b>	<b>Financial Statements</b>		
5.1	BOT to advise EXCO on the specific areas to be investigated by our external auditors in preparation for the AGM e.g. financial management, asset management, risk management, etc.	BOT	Feb 2023
<b>6</b>	<b>Asset Register</b>		
	A completed Asset Register was compiled by exco. BOT to peruse through it to advise of any shortcoming.	BOT	Feb 2023
<b>7</b>	<b>Strategic Planning</b>		
	The Trustees to comment on progress made by EXCO on the implementation of the outcomes of the Strategic workshop held in 2021.	BOT	Feb 2023
<b>8</b>	<b>Next AGM</b>		
	Exco to advise.	Exco	08/05/2022
<b>9</b>	<b>Next Meeting</b>		
	Next audit/BOT meeting will be held at the Samaj in February 2023 just after finalisation of the external audit. Exact date still to be agreed upon.	BOT	Feb 2023