



Shree Pretoria Hindu Seva Samaj

Established in 1932

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"Satyameva Jayate" - Truth Alone Prevails

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ

DATE: TUESDAY 26 JULY 2022

TIME: 6:30 PM

VENUE: SEVA SAMAJ BOARDROOM

1. OPENING PRAYER AND WELCOME

The meeting opened with a prayer and the President welcomed all those present. A silent prayer was also held to commemorate the deaths of community members who passed away since the last meeting.

2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

3. ATTENDANCE AND APOLOGIES

Attendees: Rameshbhai Chhagan, Vinaybhai Chagan, Nayantaben Naran, Upendrabhai Parmar, Ketanbhai Parmar, Mansiben Nandani, Hiteshbhai Nandani, Jasminben Govind, Harshadbhai Pema, Vijaybhai Naran and Jateenbhai Naran. Rakeshbhai Kara and Kalpanaben Kuverjee attended in their capacities as office assistants.

Apologies/Absent: Khushibhen Nandani, Dhvinsibhen Valand, and Manishaben Lakha.

4. ANNOUNCEMENTS

It was announced that Vinaybhai had recently celebrated his 80th birthday. Rameshbhai also welcomed Jateenbhai to the meeting. He informed members that Jateenbhai had offered his services and he had invited him to attend in the hope that he could help revitalise the Navyug Mandal.

5. PROPOSED AMENDMENTS TO MINUTES

None

6. APPROVAL OF AGENDA & MINUTES

The minutes and agenda were approved on the motions of Vinaybhai and Vijaybhai. The minutes of the meeting held without a quorum on 22 June was ratified unanimously without amendments.

7 CORRESPONDENCE	
7.1	<i>INCOMING:</i>
7.1.1	Received a request from Hemal Jeram who lives next to the fishery opposite the Samaj to assist in convincing the owner to stop bad smells emanating from his business premises.
7.1.2	Received fireworks quotation from Ismail Ahmed.
7.1.3	Received demand for payment from Municipality for water used by informal traders on Samaj stands.
7.1.4	Received a request from Manilalbhai Jina for settlement of services rendered. This matter is being addressed.
7.1.5	Received a letter from the Vishwa Gujarati Samaj based in Ahmedabad. Awaiting translation from office.
7.1.6	Received a letter from Devanand Loykisoonalal from COT that the informal traders will vacate our land by March 2023 latest.
7.2	<i>OUTGOING:</i>
7.2.1	Forwarded the latest issue of New India Samachar to community
7.2.2	Letter sent by Bhadrish Daya to Council to confirm if Sayed's Lifestyle Centre have received rezoning permission.
7.2.3	Sent Mansukhbhai Chhiba copy of revised logo. Acknowledgement received.
7.2.4	Contacted relevant official in council who undertook to resolve the water account issue of informal traders.
7.2.5	Circulated letter of thanks to community for donations received towards the Mandir's 50 th Anniversary Celebrations.

8 MATTERS ARISING	
8.1	<i>Migrate Marabastad Tenants to Debit Order system.</i> Kalpanaben had reported that no progress has been made on obtaining a solution to the current Netcash system the Samaj has which does not allow for debit orders exceeding R1 600. This is because the Samaj has an NGO package. Harshadbhai reported that he is still attending to the matter.
8.2	India's Liberation Heroes The President raised the issue of the Samaj not honouring all the liberation heroes of India. Harshadbhai presented about 10 potential candidates for Exco's consideration. However, Rameshbhai expressed concern that some big names like Subash Chandra Bosch and Bhagat Singh does not appear. He undertook to finalise this matter by the next meeting.
8.3	Stall at Air show At the previous meeting, Vijaybhai had suggested that the Samaj hire a stall at the Military Air show taking place 21-25 September 2022. This was agreed to. He subsequently reported that with the permission of the President, he had completed and submitted the relevant application form.
8.4	Samaj 90th Anniversary Celebrations

	Jasminben reported that her team had decided that the function will be held in the Samaj Auditorium on 29 October instead of the stadium because of the exorbitant costs involved. The programme would commence in the afternoon with dances from various groups and conclude with a musical by Shashika Mooruth & others in the evening. A children's play area and vendor stalls to be erected in the courtyard area.
8.5	Printing of the Gujarati Calendars Rakeshbhai reported that he had asked Rakeshbhai Chagan to print about 250-300 calendars and to obtain a sponsor. Rakeshbhai promised to revert by second week of August.
8.6	Shivling Mandir The Shivling mandir outside the main mandir needs repairs. Vijaybhai has undertaken to have all repairs that are needed to be done at his own expense. Exco thanked him for his generosity.
8.7	Matching Tiles outside Mandir Some tiles outside the mandir need replacement. Vijaybhai undertook to replace all broken tiles near the mandir area, again at his own expense.
8.8	Letter of Thanks to Mandir's 50th Anniversary Donors Rameshbhai reported that he could not send out individual letters of thanks to donors of the mandir's 50 th anniversary celebrations as all their email addresses were not available. Consequently, he had sent out a generic letter of thanks to them via WhatsApp.
8.9	Stage & Mandir Curtains According to the Samaj Maintenance & Cleaning schedule, the stage curtains of the auditorium and mandir are due for cleaning. It was agreed that Rakeshbhai will have them taken down, send it to Rohitbhai Bhana for cleaning and get Kuben Curtains to repair and assist in hanging them up again.
8.10	Mandir Horns Three of the four horns liked to the loudspeaker are cracked and need replacement. Rakeshbhai reported that he had utilised the services of Priteshbhai Bhana to have them replaced with new horns at a cost of R2 000 each.

09 OFFICE ADMINISTRATORS REPORT

A. Activities / Achievements for Month

➤ Samajchar:

- Balmandir New Application poster circulated.
- Sound System tested by Pritesh, report has been received.
- Updated and loaded new banking details for the Balmandir.
- Assisted in photocopying and printing for Balmandir.
- Follow-up on booking the stadium for the 22nd October for 90th Anniversary.
- Reported Balmandir kids Sandpit place to be fixed to Vinay kaka.
- Reported LED light need to be replaced for the Gujarati poster to Vinay kaka.
- Reported Light Outside Shivaji's Flat to be replaced to Vinay kaka.
- Captured Balmandir fees.
- Created Balmandir Newsletters.
- Uploaded Minutes of the meeting on the website and sent out.
- Planning on 90th anniversary.
- Circulated New India Samachar on WhatsApp.
- Created a Final draft copy of the Gujarati Calendar, waiting for Nayantaben to confirm if all is in order.
- Created Shravan Advert.
- Created Bhajan Mela poster.
- Editing Mandir's 50th Anniversary videos.
- Completing July Samachar 2022
- Computer Training was given to all teachers for Balmandir Computer Classes.
- Computer Class was given to all Balmandir School children.

➤ Finance:

- Receipts have been captured.
- Petty cash balances.
- Deposit done.

➤ Website Uploads / Social Media:

- Various Community Notices sent out on WhatsApp.
- Circulated Balmandir Newsletters on Balmandir WhatsApp.
- Uploaded Minutes of meeting for June 2022 on the Samaj website.
- Circulated to the community minutes of executive committee meeting held on 22 June 2022.
- Updated membership database.
- Uploaded ADS on Facebook, Instagram & Tik tok.
- Circulated New India Samajchar on WhatsApp.
- Circulated Shravan Advert.
- Circulated Bhajan Mela advert.
- Circulated Letter of thanks for the Mandir's 50th Anniversary donations received.

➤ **Priest Booking:**

- Sent out payment request & confirmation letters for Priest booking.
- Total Daxina received in the month of June 2022= R8 242.00

➤ **Facility Bookings July 2022**

None

➤ **Complaints / Compliments Received:**

No complaint / compliment received.

B. Upcoming Activities for Next Month
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- Create Krishna Janmashtami Poster.
- Create India's Independence Day Poster.
- Send Mandir Curtains for cleaning.
- Planning for 90th Anniversary.
- Marketing of Samaj Auditorium.
- Look for Content for August Samachar.

Completed by

Rakesh Kara



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Monthly Financial Report to Executive Committee

25-Jul

Current Assets

June '2022

Other Assets

CASH Position for month

Bursary Fund - Fixed Deposits (74444067025)	379 975	Student Loans	463 988
Cheque Account	257 985	Complex	72 847
Fixed Deposits (74623139926)	3 500 000	Balmandir	24 916
Money on Call (62238051114)	1 420 243	Other	10 048
Petty Cash	10 030		
Sage Pay	-		
ZipZap	11 203		
	5 579 435	Total	571 799

Statement of Revenue & Expenditure

June '2022

	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income	310 313	868 910	151 560	47 054	109 327	31 167		8 340	1 526 671
Expense	6 111		335 825	1 605	698 906	29 868			1 072 315
NETT Revenue	304 202	868 910	(184 265)	45 449	(589 579)	1 299	-	8 340	454 356

BUDGET	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income									
Expense									
NETT Revenue	-	-	-	-	-	-	-	-	-

Statement of Revenue & Expenditure

Prior Period

	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income	235 317	705 600	85 558	81 182	118 297	34 598		-	1 260 552
Expense	4 596		301 337	9 781	621 802	9 554	-		947 070
NETT Revenue	230 721	705 600	(215 779)	71 401	(503 505)	25 044	-	-	313 482

REVIEW .

1 The records shown above are for YTD	June '2022
2 Surplus YTD	454356
3 Cash	5 579 435

Compiled By:
Harshad B Pema

11 EDUCATION REPORT

REPORTING MONTH: JULY 2022	APPROVED BUDGET:
NAMES OF PORTFOLIO MEMBERS: NAYANTA BHEN RAKESH BHAI	
PROGRESS REPORT (ACHIEVEMENTS FOR THIS MONTH) PROGRESS REPORT (ACHIEVEMENTS FOR THIS MONTH) fun day / mini sports day event held on Wednesday 22 June 2022 (second term) School closed 24 June 2022 Re-opened 19 July 2022 – third term School closes – 29 September 2022 Pyjamas day on 22 July 2022 Walrus – 15 September 2022 Children will Celebrate Raksha bandhan, Independence Day and take part in janmashtami programme. Heritage Day celebrations – they will dress in traditional outfits Teachers are planning an excursion in November to Wag ‘n Beitjie, Irene Computer classes started in the third term. Advertising for next year and re-registration forms is the focus now. Fourth term planning in progress.	

12 RELIGION & CULTURE PORTFOLIO REPORT

REPORTING MONTH: JULY 2022	APPROVED BUDGET:
NAMES OF PORTFOLIO MEMBERS: KETAN BHAI NAYANTA BHEN RAKESHBHAI	
TWO YEAR PLAN (2021/2022) / FOCUS AREAS / AIMS & OBJECTIVES Upcoming events: Shravan: 29 July to 27 August 2022 Ganesh Chouth: 31 August 2022 Shradh: 10 September to 25 September 2022 Shradh yagna: Bhagvat Sapta: 11 September to 18 September 2022 Navratri: 26 September to 4 October 2022 Diwali New Year	
PROGRESS REPORT (ACHIEVEMENTS FOR THIS MONTH) Events during Shravan: <ol style="list-style-type: none">1. Every Mondays shiv puja and Abhishek will take place in Mandir from 8am to 9am.2. 15 August at 3pm in mandir 1008 shiv sahastranaam will take place.3. Every Sundays, bhajan mela will take place in mandir.4. Noori Naum – 6 August 2022, ladies can do their puja in mini hall.5. India Independence Day - 15 August 2022 – Flag hoisting in the courtyard6. Krishna Jayanti programme – 19 August 2022 in Samaj auditorium	

13 SOCIAL SERVICES PORTFOLIO REPORT

REPORTING MONTH: July 2022	APPROVED BUDGET: R2,000
NAMES OF PORTFOLIO MEMBERS: Manisha Lakha, Jasmine Govind	
TWO YEAR PLAN (2021/2022) / FOCUS AREAS / AIMS & OBJECTIVES July 2022 <ul style="list-style-type: none">• Movie shown – “Dear Father” on Saturday 09 July 2022 in the MMC.• Blood pressure & Sugar testing also done.• +-35 Seniors attended.• Refreshments served in the Dining Hall.	

14 FACILITIES & FUNERAL REPORT

- New Mandir Horns installed by Pritesh Bhana.
- Change of all Samaj premises lights to LED.
- New Generator quotes given to EXCO members. Decision on obtaining new generator to be made by the EXCO members in the next meeting.
- Balmandir Kids Sandpit place was fixed.

Marabastad Shops

- 3 Shop’s break-ins were reported and fixed, Quote was given by Vijaybhai, awaiting feedback for the claim from Outsurance.
- Survey was done by Vijaybhai and ceiling boards and stoep lights to be replaced.
- Shop 7 – Pipe burst was reported to Vijaybhai and was repaired, Matter pending is paving to be fixed.

15 NAVYUG MANDAL REPORT

None

16 MULTI-MEDIA CENTRE REPORT

- Computer Classes for Balmandir children has started in Term 3.
- Computer Classes Training has been given to all Balmandir Teachers.

17. GENERAL / NEW MATTERS

17.1 Hemal Jeram’s Request

Members discussed the request made by Hemalbhai Jeram to assist with his difficulties with the shop opposite the Samaj. Rameshbhai reported that, in his absence, he had messaged Vinaybhai to

report this matter to Councillor Patel to take action. Harshadbhai reported that after receiving verbal complaints from other people, he had asked Bhadrishbhai Daya to deal with the matter. Bhadrishbhai sent several letters to Sayed's Supermarket. In response to Sayed's Supermarket to meet and resolve the matter amicably, Rameshbhai asked Rakeshbhai to arrange a meeting with the parties involved.

17.2 TDF Fireworks Display on 22 October

In light of the Samaj 90th Anniversary Committee's decision not to include a firework display in its celebrations, Rameshbhai undertook to approach the Pretoria Hindu Society to sponsor the fireworks display as part of our Diwali Celebrations. This was agreed to.

17.3 Generator

Members felt that the current second-hand generator purchased by the Samaj over 8 years ago, has reached its last legs and that instead of incurring constant costs to repair it, the Samaj should buy a new one. This was agreed to. Rakeshbhai presented quotes for a new Generator. He was asked to restart the quotation process bearing in mind that the Samaj needed a three-phase generator.

17.4 Repairs to Samaj Marabastad Centre

In his report, Vijaybhai had identified several urgent repairs that needed to be done to the Samaj Marabastad Centre. Rameshbhai emphasised the need to maintain the Centre in good condition as it was the cash cow that ensured that the Samaj could fulfil its religious and cultural mandate. Vijaybhai was authorised to repair all defects he had observed in his survey.

17.4 Income from Priest Bookings

In his report, Rakeshbhai had indicated that a total R6 700 was received from bookings made with the priest. Harshadbhai confirmed that on average the Samaj received no more than R8 000 from priest bookings. Rameshbhai expressed concern at this small amount and requested that Rakeshbhai arrange a meeting with Sunilbhai to discuss possible solutions.

17.5 Repair to Mandir dome

Various quotes have been received for the repairs to the mandir dome and roofs. Rameshbhai expressed concern that all the contractors had different solutions. He felt that Jerambhai should be consulted to assist with the final decision. Rakeshbhai was asked to set up an urgent meeting with the contractors on Wednesday 3 August where their quotes would be interrogated, and a decision taken.

17.6 Letter of thanks to Ahmed Essop

Rakeshbhai requested that a letter of thanks be sent to Ahmed Essop of Designer Weddings for his kind donation of a Ganesh Murti to the Samaj.

18 NEXT MEETING

The next meeting will take place on Tuesday 23 August at 6:30pm in the Samaj Boardroom.

19 CLOSING PRAYER

The meeting ended with a closing prayer at 9:30pm

**DHVINSI VALAND
SECRETARY GENERAL**

**RAMESH CHHAGAN
PRESIDENT**