



# Shree Pretoria Hindu Seva Samaj

Established in 1932

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*"Satyameva Jayate" - Truth Alone Prevails*

## MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD AS FOLLOWS:

**DATE:** TUESDAY 30 AUGUST 2022

**TIME:** 6:30 PM

**VENUE:** SEVA SAMAJ BOARDROOM

**1. OPENING PRAYER AND WELCOME**

The meeting opened with a prayer. The President welcomed all those present.

**2. QUORUM**

**3. ATTENDANCE AND APOLOGIES**

*Attendees:* Rameshbhai Chhagan, Vinaybhai Chagan, Nayantaben Naran, Urvi Mehta, Ketanbhai Parmar, Mansiben Nandani, Hiteshbhai Nandani, Jasminben Govind, Harshadbhai Pema, Vijaybhai Naran and Jateenbhai Naran. Rakeshbhai Kara and Kalpanaben Kuverjee attended in their capacities as office assistants.

*Apologies/Absent:* Khushibhen Nandani, Dhvinsibhen Valand, Manishaben Lakha and Upendrabhai Parmar.

**4. ANNOUNCEMENTS**

The Chairman announced that Jasminben had celebrated her birthday this month. Tea and cakes were served.

**5. PROPOSED AMENDMENTS TO MINUTES**

None

**6. APPROVAL OF AGENDA & MINUTES**

The minutes and agenda were approved on the motions of Harshadbhai and Jasminben.

<b>7</b>	<b>CORRESPONDENCE</b>
<b>7.1</b>	<b>INCOMING:</b>
7.1.1	Received sponsorship from the Pretoria Hindu Society for Tshwane Diwali Festival.
7.1.2	Received request from NGO in Soshanguve for assistance in obtaining old clothes and tinned foods.

7.1.3	Received and accepted an invitation from HCOI to attend function celebrating India's 75 <sup>th</sup> Independence Day.
7.1.4	Received request from RISHI for use of mandir. Because of renovations this was not possible.
7.1.5	Received request for permission from Sunitaben Kala to film Mandir and surrounds for a BBC documentary. This was approved.
7.1.6	Received 2 quotations from town planners for consolidation of vacant stands. This matter in abeyance until transfer of a stand takes place.
7.1.7	Received an accepted an invitation to attend farewell function of First Secretary of HCOI.
7.1.8	Received and attended to complaints from some community members re: colour of dome.
7.1.9	Received message from Hemalbhai Jeram requesting Samaj assistance in resolving an issue he has with a neighbour. He subsequently informed Samaj that he no longer needs assistance.
7.1.10	Received nomination of Bal Bhakte Bhajan Mandal by JH Makan
7.1.11	Received and responded to request from Mrs Patel confirming that her child is attending Balmandir School.
7.1.12	Letter of thanks from Atlegang Charity Foundation for the donation of old clothes that we received from the community.
<b>7.2</b>	<b><i>OUTGOING:</i></b>
7.2.1	Distributed Exco minutes of June & July 2022 to community
7.2.2	Sent out request to community for donation of old clothes and tinned foods for indigent people of Shoshanguve.
7.2.3	Letter sent to Counsellor Naeem Patel requesting that fees for stadium hire be waived.
7.2.4	Letter sent to LDM to assist with disaster management plan re: Tshwane Diwali Festival
7.2.5	Letter sent to community informing them of closure of mandir due to renovations.

<b>8</b>	<b>MATTERS ARISING</b>	<b>RESPONSIBLE</b>
8.1	<b><i>Migrate Marabastad Tenants to Debit Order system.</i></b> Kalpanaben had reported that no progress has been made on obtaining a solution to the current Netcash system the Samaj has which does not allow for debit orders exceeding R1 600. This is because the Samaj has an NGO package. Harshadbhai reported that he is still attending to the matter.	Harshadbhai
8.2	<b>India's Liberation Heroes</b> It was agreed that the Samaj should place the photographs of other liberation heroes on the Boardroom walls. Prior to the meeting, Rameshbhai had circulated the biographies of Subash Chandra Bosch, Veer Savarkar and B.R. Ambedkar for approval. Some members felt Bhagat Singh should also be included. This was agreed to. Rakeshbhai to source photos of the 4 people and have them framed.	Rakeshbhai
8.3	<b>Stall at Air show</b>	

	<p>At the previous meeting, Vijaybhai had suggested that the Samaj hire a stall at the Military Air show taking place 21-25 September 2022. This was agreed to. He subsequently reported that with the permission of the President, he had completed and submitted the relevant application form. Vijaybhai reported that feedback from the organisers is still awaited.</p>	Vijaybhai / Jateenbhai
8.4	<p><b>Samaj 90<sup>th</sup> Anniversary Celebrations</b>  Jasminben made a presentation and sought approval on the progress made in organising the Celebrations, including payment to special artists invited, stalls to be erected, and kiddies play area equipment. After some discussion, approvals were granted for all matters raised by her.</p>	Jasminben
8.5	<p><b>Printing of the Gujarati Calendars</b>  Rakeshbhai reported that Kyama Print has obtained an anonymous sponsor who has agreed to pay for the printing of 1000 calendars. These will be sold to the public for R20.00 each at the anniversary celebrations and other events. The calendars will be available by mid-September.</p>	Rakeshbhai
8.6	<p><b>Shivling Mandir</b>  The Shivling mandir outside the main mandir needed repair. Vijaybhai reported that he has replaced some tiles at the Shivling mandir but that the roof and light still need to be attended to.</p>	Vijaybhai
8.7	<p><b>Matching Tiles Outside Mandir</b>  Some tiles outside the mandir need replacement. Vijaybhai reported that the exact same tiles were unavailable. He agreed to install tiles matching original as much as possible.</p>	Vijaybhai
8.8	<p><b>Stage &amp; Mandir Curtains</b>  According to the Samaj Maintenance &amp; Cleaning schedule, the stage curtains of the auditorium and mandir are due for cleaning. Rakeshbhai reported that the stage curtains have been cleaned and hung up again but the mandir curtains are still receiving attention.</p>	Rakeshbhai
8.9	<p><b>Hemal Jeram's Request</b>  Members discussed the request made by Hemalbhai Jeram to assist with his difficulties with the shop opposite the Samaj. Rameshbhai had instructed the office to arrange a meeting with the owner of the shop concerned and Hemalbhai so that he could mediate a solution. Rameshbhai reported that he had subsequently received a call from Hemalbhai thanking the Samaj for their intervention but that the matter has been resolved.</p>	

8.10	<p><b>TDF Fireworks Display on 22 October</b></p> <p>In light of the Samaj 90<sup>th</sup> Anniversary Committee’s decision not to include a firework display in its celebrations, Rameshbhai approached the Pretoria Hindu Society to sponsor it. This was agreed to and will take place on Saturday 22 October 2022 at the Sports Stadium. Vinaybhai reported that the JOC application has been done and an appointment received by Council for a presentation in early October.</p>	Vinaybhai
8.11	<p><b>Generator</b></p> <p>Members felt that the current second-hand generator purchased by the Samaj over 8years ago, has reached its last legs and that instead of incurring constant costs to repair it, the Samaj should buy a new one. This was agreed to. Rakeshbhai presented quotes for a new Generator. He was asked to restart the quotation process bearing in mind that the Samaj needed a three-phase generator. This has not yet been done.</p>	Rakeshbhai
8.12	<p><b>Repairs to Samaj Marabastad Centre</b></p> <p>In his report, Vijaybhai had identified several urgent repairs that needed to be done to the Samaj Marabastad Centre. Rameshbhai emphasised the need to maintain the Centre in good condition as it was the cash cow that ensured that the Samaj could fulfil its religious and cultural mandate. Vijaybhai presented quotes for the fixing of electrical wiring which currently does not meet compliance requirements and a second quote for repairs to the building itself. It was decided that additional quotes are required.</p>	Vinaybhai Harshadbhai Rakeshbhai
8.13	<p><b>Income from Priest Bookings</b></p> <p>At a previous meeting, Rameshbhai had expressed concern at the drop in Daxina revenue over the last few months. He subsequently met with Sunilbhai and was assured that the amounts would increase from October.</p>	
8.14	<p><b>Repair to Mandir dome</b></p> <p>Rameshbhai reported that subsequent to the last meeting, he, Vinaybhai and Harshadbhai had met with all the contractors who had quoted to repair the roof. The tender was awarded to Grisley. At the meeting. Vijaybhai reported that the dome has been repaired as per specification. However, the dome had to be repainted because some community members were not pleased by the colours chosen by our priest. Rameshbhai requested that the final outstanding amount only be paid once the repairs had been inspected and a clearance given.</p>	
8.15	<p><b>Letter of thanks to Ahmed Essop</b></p> <p>Rakeshbhai requested that a letter of thanks be sent to Ahmed Essop of Designer Weddings for his kind donation of</p>	Rameshbhai

	a Ganesh Murti to the Samaj. Rameshbhai undertook to do so.	
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## 09 OFFICE ADMINISTRATORS REPORT

### Activities / Achievements for Month

#### ➤ Admin:

- Updated and loaded new banking details for the Balmandir.
- Assisted in photocopying and printing for Balmandir.
- Follow-up with JOC Application for the 22<sup>nd</sup> October 2022 – Tshwane Diwali Festival.
- Reported that Clocks needs to be put up in each classroom for Balmandir school to Vinay & Vijay kaka.
- Reported LED Colour lights on the Mandir need to be replaced to Vinay kaka & Vijay kaka.
- Captured Balmandir fees.
- Created Balmandir Newsletters.
- Uploaded Minutes of the meeting on the website and sent out.
- Planning on 90<sup>th</sup> anniversary.
- Circulated New India Samachar on WhatsApp.
- Circulated May Edition Samachar 2022.
- Created 90<sup>th</sup> Anniversary advert.
- Created Diwali Hamper Drive advert.
- Created Bhagwat Sapta advert.
- Video and Pictures were taken at Krishna Jayanti celebrations at SPHSS.
- Editing Krishna Jayanti Video.
- Editing Mandir's 50<sup>th</sup> Anniversary videos.
- Searching for content for Dec Edition Samachar 2022.
- Computer Class was given to all Balmandir School children.
- Created Balmandir Applications advert for 2023 and published in Laudium Sun.

#### ➤ Finance:

- Receipts have been captured.
- Petty cash balances.
- Deposit done.

#### ➤ Website Uploads / Social Media:

- Various Community Notices sent out on WhatsApp.
- Circulated Balmandir Newsletters on Balmandir WhatsApp.
- Uploaded Minutes of meeting for July 2022 on the Samaj website.
- Circulated to the community minutes of executive committee meeting held on 26 July 2022.

- Updated membership database.
- Uploaded ADS on Facebook, Instagram & Tik Tok.
- Circulated New India Samajchar on WhatsApp.
- Circulated Shravan Advert.
- Circulated Bhagwat Sapta advert.
- Circulated Recognition Awards Nomination form.
- Circulated Letter to community informing them of closure of mandir due to renovations.

➤ **Priest Booking:**

- Sent out payment request & confirmation letters for Priest booking.
- Total Daxina received in the month of July R3 597.00

➤ **Facility Bookings August 2022**

Gina Dance Hired Auditorium and Dining Hall for Rehearsals.

➤ **Complaints / Compliments Received:**

Complaint of colour of Mandir Domes received.

Complaint of colour of Balmandir School pillars received.

<b>A. Upcoming Activities for Next Month</b>
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- Create Navratri poster.
- Put up Mandir Curtains.
- Planning for 90<sup>th</sup> Anniversary.
- Marketing of Samaj Auditorium.
- Look for Content for December Samachar.



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Monthly Financial Report to Executive Committee										
25-Jul										
Current Assets			July' 2022			Other Assets				
<b>CASH Position for month</b>										
Cheque Account			199 808		Student Loans	490 842				
Fixed Deposits (74623139926)			4 516 955		Complex	53 258				
Money on Call (62238051114)			823 920		Balmandir	- 9 443				
Petty Cash			6 599		Other	4 402				
Sage Pay			9 334							
ZipZap			18 805							
			5 575 422		Total	539 059				
<b>Statement of Revenue &amp; Expenditure</b>			July'2022							
	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total	
Income	354 051	1 009 831	166 705	45 292	135 685	42 715		8 340	1 762 619	
Expense	6 442		416 298	3 155	837 628	44 704			1 308 227	
NETT Revenue	347 609	1 009 831	(249 593)	42 137	(701 943)	(1 989)	-	8 340	454 392	
<b>BUDGET</b>			Complex Rentals			Facilities			Insurance Claim	Grand Total
Income										
Expense										
NETT Revenue	-	-	-	-	-	-	-	-	-	
<b>Statement of Revenue &amp; Expenditure</b>			Prior Period							
	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total	
Income	267 247	823 200	93 113	14 695	136 139	602 004		-	1 936 398	
Expense	4 596		352 703	5 051	1 065 632	77 252		-	1 495 132	
NETT Revenue	262 651	823 200	(259 590)	19 746	(929 493)	524 752	-	-	441 266	
<b>REVIEW.</b>										
1	The records shown above are for YTD			July' 2022						
2	Surplus YTD			454392						
3	Cash			5 575 422						
FD increased to 4.5										
Compiled By:										
Harshad B Pema										

## 11 EDUCATION REPORT

### PROGRESS REPORT (ACHIEVEMENTS FOR AUGUST)

A fun day / mini sports day event was held on Wednesday 22 June 2022 (second term).

School closed 24 June 2022

Re-opened 19 July 2022 – third term

School closes – 29 September 2022

Re-opens – 11 October 2022

Pyjamas day on 22 July 2022

Walrus – 15 September 2022

Children celebrated Raksha Bandhan, Independence Day and took part in the Janmashtami programme.

Heritage Day celebrations – they will dress in traditional outfits on 23th September and 21<sup>st</sup> October for Diwali.

Teachers are planning an excursion in November to Wag 'n Beitjie, Irene – confirmed for 2<sup>nd</sup> November 2022.

Computer classes started in the third term. These classes are going very well.

Advertising for next year and re-registration forms is the focus now. Advert out in Laudium sun, Samaj and Balmandir WhatsApp as well as Laudium today. Our teachers are also working hard to market and advertise.

Fourth term planning in progress.

MATTERS PENDING: EMIS NO. – spoke to Mr. Padayachee, he said I need to speak to Heidi ... awaiting response from her.



## 12 RELIGION & CULTURE PORTFOLIO REPORT

### PROGRESS REPORT

#### Events that took place during Shravan:

1. Every Mondays shiv puja and Abhishek took place in Mini-hall from 8am to 9am due to renovation of mandir.
2. 1008 Shiv Sahastranaam was observed on 15 August at 3pm in mini- hall.
3. Every Sundays in mandir and auditorium, a Shravan bhajan mela was held. Thank you to Rakeshbhai, Priteshbhai, Sunilbhai, Noelbhai, Bhajan groups and Dharmeshbhai who sponsored the fruits.
4. On 6 August 2022, Noori Naam was observed –ladies came to do their puja in mini-hall
5. On 15 August 2022, India Independence Day was observed. Flag hoisting took place in the courtyard
6. Krishna Jayanti programme was held on 19 August 2022 in Samaj auditorium – we had a great turnout. Event was a huge success.
7. Bhagwat saptah will happen from 11 to 17 September 2022. Poster is ready to go out.
8. Navratri preparations have commenced.

**A. Achievements for August**

- One grocery voucher was given for the month of August to the value of R200.
- No meeting arranged for August.

**B. Upcoming Activities for Next Month**

- Visit to Govindas Goshala in Brits – partake in Havan and feeding of cows.
- Tentative date 18 September in the period of Shrad. Awaiting release of advert.
- Transport quote [ $<14$  pax = R2 500,  $<20$  =R3 500,  $<35$ =R6 000] - Vinesh
- Awaiting further quotations
- Plan for provision of lunch parcels as no restaurant at Goshala
- Broadcast will follow once confirmation is received.

**C. Matters Pending/For Executive Approval**

- **Seniors must contribute R150 towards transport cost**
- **Samaj contributes R 1 000 towards lunch parcels (and shortfall is any)**

## **14 FACILITIES & FUNERAL REPORT**

- Mandir Domes were repaired and Painted.
- Mandir window frames were painted.
- Mandir Foyer was painted however the colour will still have to be changed.
- Mandir walls were painted.
- Mandir Doors were Varnished.
- Balmandir Pillars painted.
- Generator wall painted.
- New LED lights were fitted in the Mandir.
- Shivling Mandir tiles outside the Mandir was replaced.

## **15 NAVYUG MANDAL REPORT**

Jateenbhai reported that he has 30 new Navyug members that has signed up. However, they can only participate in activities when schedule allows.

## **16 MULTI-MEDIA CENTRE REPORT –**

Bal Mandir children received computer classes in the MMC this month.

## **17. GENERAL / NEW MATTERS**

### **17.1 Additional Invoice from Cosmic**

As a result of complaints received for colour of domes, the contractor was asked to repaint them. Exco Board members approved the additional payment.

### **17.2 Samaj Community Service Awards**

Exco deliberated on the nominations received. It was agreed that the following people would be honoured:

- Lotus Award – Vinaybhai Chagan
- Bharat Award – Kishorbhai Dajee Naran
- Sanskruti Award –Harendrabhai Tanna
- Milan Award – ex-Councillor Faruk Essop

### **17.3 COC Certificate Requirement**

Vijaybhai reported that the Department of Labour has visited shops in Marabastad and requested COC. The EXCO board members requested Vinaybhai, Vijaybhai and Harshadbhai to get quotes from 3 different electricians for repairs to electricity wiring at Samaj Marabastad Centre in order to obtain a Certificate of Compliance (COC).

### **17.4 Marabastad- Fire Extinguishers and Hose Reels**

EXCO board members requested quotes for installation of fire extinguishers and hose reels at the Samaj Marabastad Centre.

### **17.5 Clocks in Each Classroom**

Teachers request for clocks in each classroom was approved.

**17.6 LED Colour Lights**

A request to install over 150 LED lights around the exterior of the Mandir was considered. Due to the high cost involved it was agreed that only 50% of the requested lights should be purchased.

**17.7 Ground Floodlights**

Rameshbhai requested that Rakeshbhai / Vijaybhai investigate the cost of installing ground floodlights that shone onto the mandir.

**17.8 Excursion to Brits – Govindas Goshala**

Exco approved the expenditure for the trip to Brits by members of the Senior Citizens Club as requested by the Social Services Committee.

**18 NEXT MEETING**

The next meeting will take place on Tuesday 4 October in the Samaj Boardroom.

**19 CLOSING PRAYER**

The meeting ended at 10:30 with a closing prayer.

**DHVINSI VALAND  
SECRETARY GENERAL**

**RAMESH CHHAGAN  
PRESIDENT**