



Shree Pretoria Hindu Seva Samaj

Established in 1932

264 13th Ave
Laudium, Pretoria 0037
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"Satyameva Jayate" - Truth Alone Prevails

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SAMAJ BOARDROOM:

DATE: TUESDAY 4 OCTOBER 2022

TIME: 6:30 PM

VENUE: SEVA SAMAJ BOARDROOM

1. OPENING PRAYER AND WELCOME

The meeting opened with a prayer. This was followed by a silent prayer in respect of the sudden death of our employee, Jacob Poopedi, as well as community members who passed away since the last meeting. The President welcomed all those present.

2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

3. ATTENDANCE AND APOLOGIES

Attendees: Rameshbhai Chhagan, Vinaybhai Chagan, Nayantaben Naran, Ketanbhai Parmar, Jasminben Govind, Harshadbhai Pema, Vijaybhai Naran, Manishaben Lakha, Upendrabhai Parmar. Rakeshbhai Kara and Kalpanaben Kuverjee attended in their capacities as office assistants.

- 4. Apologies/Absent:** Khushibhen Nandani, Dhvinsibhen Valand, Mansiben Nandani, Hiteshbhai Nandani, Jateenbhai Naran.

5. ANNOUNCEMENTS

Both Rakeshbhai and Nayantaben celebrated their birthdays in this month. It was also announced with regret that Jacob Poopedi, employed as cleaner, experienced a sudden death a few days previously.

6. PROPOSED AMENDMENTS TO MINUTES

None

7. APPROVAL OF AGENDA & MINUTES

The minutes and agenda were approved on the motions of Vijaybhai and Jasminben.

7	CORRESPONDENCE	
7.1	INCOMING:	
7.1.1	Nomination received for Bal Bhakta Bajan Mandal to receive a special 50 th anniversary award.	
7.1.2	Received and circulated invitation from HCOI for community to participate in the Bharat Azadi Quiz	
7.1.3	Received and approved request from Bal Bhakta Group to access Samaj files regarding their group.	
7.1.4	Received and responded to request from the essence of Hinduism to combine efforts on Diwali hamper project.	
7.1.5	Received a request from Pritesh Bhana to urgently get new Aarti tape for broadcasting aarti bhajan through our speakers.	
7.1.6	Received a letter from Bal Bhakte Group declining the invitation to produce a bhajan aarti for use by Samaj.	
7.1.7	Received and circulated an invitation from the World Hindu Foundation (SA) to participate in World Bindi Day held on 26 September.	
7.1.8	Received and approved request from the Laudium Residents Association to use auditorium free of charge.	
7.1.9	Received email from Laudium Residents Association informing Samaj that they have decided to use the Tamil Hall.	
7.1.10	Received and responded to email forwarded by Trustee on the shifting of early childhood education from Social Development to Dept of Education.	
7.1.11	Received but declined Rameshwar Mandir's offer to donate money to Samaj for facilitating sale of their calendars.	
7.1.12	Received and circulated newsletter originating from the office of the Prime Minister of India.	
7.1.13	Received and responded positively to invitation by High Commission of India Pretoria to attend Hindi Diwas programme on 20th September 2022. Two exec members attended.	
7.1.14	Received a letter from Nandini Bookham informing Samaj of cancellation of dance classes at Samaj due to declining numbers.	
7.1.15	Received and responded to HCOI 'EKTA' programme on Saturday, 05 November 2022 from 11.00 AM that celebrates the theme of unity in diversity.	
7.1.16	Received a mail from Jayna Patel requesting information on how Samaj disposes of its waste.	
7.2	OUTGOING:	
7.2.1	Letter of thanks to Designer Weddings for the donation of murthi	
7.2.2	Sent an invitation to all Laudium bhajan groups to participate in producing a bhajan aarti for Samaj.	
7.2.3	Sent a letter to Council to allow free use of stadium for fireworks display. The appropriate form was signed but no approval received to date.	
7.2.4	Sent proof of payment of erfs to Council's transferring attorney.	
7.2.5	Appeals for sponsorships for 90 th Anniversary sent to various business houses	

8	MATTERS ARISING	Responsible
8.1	Migrate Marabastad Tenants to Debit Order system. Kalpanaben had reported that no progress has been made on obtaining a solution to the current Netchash system the Samaj has which does not allow for debit orders exceeding R1 600. This is because the Samaj has an NGO package. Harshadbhai reported that we need to look at another system as the Netchash system does not work for us.	Harshadbhai
8.2	India's Liberation Heroes	Rakeshbhai

	<p>It was agreed that the Samaj should place the photographs of other liberation heroes on the Boardroom walls. Prior to the meeting, Rameshbhai had circulated the biographies of Subash Chandra Bosch, Veer Savarkar and B.R. Ambedkar for approval. Some members felt Bhagat Singh should also be included. This was agreed to. Rakeshbhai reported that he had sourced photographs of the four persons and is in the process of having them framed. He was asked to make them the same size as the others on the boardroom wall.</p>	
8.3	<p>Samaj 90th Anniversary Celebrations Jasminben reported that the team is meeting regularly, and progress is being made.</p>	Jasminben
8.4	<p>Gujarati Calendars & Raffle Tickets Rakeshbhai reported that he has obtained 1000 Samaj Calendars from Kyama Print. Some have been sold during Navratri and an attempt is being made to sell the calendars and raffles, door to door. Rameshbhai undertook to assist him with planning.</p>	Rakeshbhai & Rameshbhai
8.5	<p>Shivling Mandir & Mandir tiles The Shivling mandir outside the main mandir needed repair. Vijaybhai reported that the repairs are still in process and will be completed by end of October 2022. Some tiles that need to be replaced are unavailable and will be replaced by tiles that will blend into them. Vinaybhai to give final approval.</p>	Vijaybhai & Vinaybhai
8.6	<p>Mandir Curtains According to the Samaj Maintenance & Cleaning schedule, the stage curtains of the auditorium and mandir are due for cleaning. Rakeshbhai reported that the stage curtains have been cleaned and hung up again but the mandir curtains are still receiving attention.</p>	Rakeshbhai
8.7	<p>Additional Invoice from Cosmic As a result of complaints received for colour of domes, the contractor was asked to repaint them. Exco Board members approved the additional payment for paint. Kalpanaben has settled the invoice for Cosmic.</p>	
8.8	<p>Samaj Community Service Awards Rameshbhai reported that he had received the bios of the individuals nominated. Rakeshbhai has reported that he has designed the layout of the trophies and circulated them for approval. He was advised to proceed with it.</p>	Rakeshbhai
8.9	<p>Generator Members felt that the current second-hand generator purchased by the Samaj over 8 years ago, has reached its last legs and that instead of incurring constant costs to repair it, the Samaj should buy a new one. This was agreed to. Rakeshbhai presented quotes however the Board has decided that Arvindbhai Chhagan, who is a trustee, needs to provide us with the final decision as it is his field of expertise.</p>	Arvindbhai
8.10	<p>Repairs to Samaj Marabastad Centre</p>	

	<p>In his report, Vijaybhai had identified several urgent repairs that needed to be done to the Samaj Marabastad Centre. Rameshbhai emphasised the need to maintain the Centre in good condition as it was the cash cow that ensured that the Samaj could fulfil its religious and cultural mandate. Vinaybhai and Vijaybhai agreed to conduct an onsite inspection and circulate a detailed list of things that need to be done before the next EXCO meeting.</p>	Vijaybhai and Vinaybhai
8.11	<p>COC Certificate Requirement Vijaybhai reported that the Department of Labour has visited shops in Marabastad and requested COC. The EXCO board members requested Vinaybhai, Vijaybhai and Harshadbhai to get quotes from 3 different electricians for repairs to electricity wiring at Samaj Marabastad Centre in order to obtain a Certificate of Compliance (COC). Vinaybhai reported that the matter has been attended to.</p>	
8.12	<p>Marabastad- Fire Extinguishers and Hose Reels EXCO board members requested quotes for installation of fire extinguishers and hose reels at the Samaj Marabastad Centre. Vinaybhai reported that he will speak to Unica Fire to provide us with a quote. Once done, tenants will bear the cost of servicing them annually.</p>	Vinaybhai
8.13	<p>Clocks in Each Classroom Teachers request for clocks in each classroom was approved. Rakeshbhai reported that they had been purchased. Rameshbhai undertook to ask Ishmael from the Retirement Home to hang them up.</p>	Rameshbhai
8.14	<p>LED Colour Lights A request to install over 150 LED lights around the exterior of the Mandir was proposed. Due to the high cost involved it was agreed that only 50% of the requested lights should be purchased. Rakeshbhai informed the Samaj that Ranjitbhai has stated that the lights are still in good working condition and there is no need to change them. Old ones will be replaced by LED lights as time goes by.</p>	.
8.15	<p>Ground Floodlights Rameshbhai requested that Rakeshbhai / Vijaybhai investigate the cost of installing ground floodlights that shines onto the mandir, giving it a glow at night. Manishaben supported the proposal but suggested that they be solar powered. This was agreed to. Vijaybhai and Rakeshbhai to provide with quotes for the next meeting.</p>	Vijaybhai / Rakeshbhai
8.16	<p>Excursion to Brits – Govindas Goshala Exco approved the expenditure for the trip to Brits by members of the Senior Citizens Club as requested by the Social Services Committee. Jasminben reported that it was cancelled as the Samaj hosted the Pitru Shanti Havan on the premises.</p>	.

Activities / Achievements for Month
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➤ **Samajchar:**

- Assisted in photocopying and printing for Balmandir.
- Follow-up with JOC Application for the 22nd October 2022 – Tshwane Diwali Festival.
- Reported that Clocks needs to be put up in each classroom for Balmandir school to Vinay & Vijay kaka.
- Reported LED Colour lights on the Mandir need to be replaced to Vinay & Vijay kaka.
- Captured Balmandir fees.
- Created Balmandir Newsletters.
- Uploaded Minutes of the meeting on the website and sent out.
- Planning on 90th anniversary.
- Circulated New India Samachar on WhatsApp.
- Created Diwali Programme poster
- Video and Pictures were taken at Navratri celebrations at SPHSS.
- Editing Navratri Videos.
- Editing Mandir's 50th Anniversary videos.
- Searching for content for Dec Edition Samachar 2022.
- Computer Class was given to all Balmandir School children.
- Created Navratri Poster.
- Ordered Trophies for the Awards.
- Sold Raffle tickets.

➤ **Finance:**

- Receipts have been captured.
- Petty cash balances.

➤ **Donations Received**

Date	Names & Prayer	Amount
	Mandir Renovation Donation	
09/09/2022	Ashutosh Patel	R500,00
09/09/2022	Hemandri Patel	R500,00
10/09/2022	Rajul Patel	R500,00
	Total	R1500,00
	Navratri Donations	
26/09/2022	Naresh Kallan	R251,00
26/09/2022	Anonymous	R308,00
28/09/2022	Kishore G Naran	R501,00
	total	R1 060,00

➤ **Website Uploads / Social Media:**

- Various Community Notices sent out on WhatsApp.
- Circulated Balmandir Newsletters on Balmandir WhatsApp.
- Uploaded Minutes of meeting for August 2022 on the Samaj website.

- Circulated to the community minutes of executive committee meeting held on 23 August 2022.
- Updated membership database.
- Uploaded ADS on Facebook, Instagram & Tik Tok.
- Circulated New India SamajChar on WhatsApp.
- Circulated Navratri Advert.
- Circulated a message to the community informing them of Re - Opening of the mandir as renovations were done.
- Circulated a message to the community to notify them that the community can purchase the Samaj calendars and Raffle tickets at the Samaj office.
- **Priest Booking:**
 - Sent out payment request & confirmation letters for Priest booking.
 - Total Daxina received in the month of Sep R8 153.00
- **Facility Bookings August 2022**
None.
- **Complaints / Compliments Received:**
Navratri event was praised by those who attended.

A. Upcoming Activities for Next Month
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- Put up Mandir Curtains.
- Planning for 90th Anniversary.
- Marketing of Samaj Auditorium.
- Look for Content for December Samachar.

Completed by

Rakesh Kara



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Monthly Financial Report to Executive Committee

05-Oct

Current Assets

Sept'2022

Other Assets

CASH Position for month

Cheque Account	144 580	Student Loans	492 417
Fixed Deposits (74623139926)	4 501 726	Complex	23 243
Money on Call (62238051114)	779 334	Balmandir	- 8 388
Petty Cash	11 556	Other	8 267
Sage Pay	6 573		
ZipZap	18 805		
	5 462 575	Total	515 539

Statement of Revenue & Expenditure

Sept'2022

	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income	420 295	1 307 686	217 115	50 077	194 674	64 057		28 512	2 282 416
Expense	9 342		718 806	2 804	1 097 773	64 001	44 177		1 936 903
NETT Revenue	410 953	1 307 686	(501 691)	47 273	(903 099)	56	(44 177)	28 512	345 513

Statement of Revenue & Expenditure

Prior Period

	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income	320 884	1 058 400	129 088	1 242	170 750	622 291		13 453,00	2 316 108
Expense	12 841		560 833	408 336	977 340	1 252	-		1 960 602
NETT Revenue	308 043	1 058 400	(431 745)	(407 094)	(806 590)	621 039	-	13 453	355 506

REVIEW.

- The records shown above are for YTD Sept'2022
- Surplus YTD 345 513
- Cash 5 462 575
- Repairs to Mandhir were executed at a cost of R170K

Compiled By:

Harshad B Pema

11 EDUCATION REPORT

SHREE PRETORIA HINDU SEVA SAMAJ

PORTFOLIO COMMITTEE REPORT

NAME OF PORTFOLIO: EDUCATION COMMITTEE	
REPORTING MONTH: SEPTEMBER 2022	APPROVED BUDGET:
NAMES OF PORTFOLIO MEMBERS: NAYANTA BHEN RAKESH BHAI	
TWO YEAR PLAN (2021/2022) / FOCUS AREAS / AIMS & OBJECTIVES	
PROGRESS REPORT (ACHIEVEMENTS FOR THIS MONTH) School closed – 29 September 2022 Re-opens – 11 October 2022 Walrus – 15 September 2022 Children celebrated Raksha bandhan, Independence Day and took part in the janmashtami programme. Heritage Day celebrations – they dressed in traditional outfits on 23th September. Diwali celebrations – dress up on 21 st October for Diwali. Teachers are planning an excursion in November to Wag ‘n Beitjie, Irene – confirmed for 2 nd November 2022. Computer classes started in the third term. These classes are going very well. Advertising for next year and re-registration forms is the focus now. Advert out in Laudium sun, samaj and balmandir whatsapp as well as Laudium today. Our teachers are also working hard to market and advertise. Fourth term planning in progress. MATTERS PENDING: none	
MATTERS REQUIRING EXECUTIVE APPROVAL	

12 RELIGION & CULTURE PORTFOLIO REPORT

SHREE PRETORIA HINDU SEVA SAMAJ

PORTFOLIO COMMITTEE REPORT

NAME OF PORTFOLIO: RELIGION AND CULTURAL COMMITTEE	
REPORTING MONTH: SEPTEMBER 2022	APPROVED BUDGET:
NAMES OF PORTFOLIO MEMBERS: KETAN BHAI NAYANTA BHEN RAKESHBHAI	
TWO YEAR PLAN (2021/2022) / FOCUS AREAS / AIMS & OBJECTIVES Upcoming events: Shravan: 29 July to 27 August 2022 Ganesh Chouth : 31 August 2022 Shradh : 10 September to 25 September 2022 Shradh yagna: 24 TH September 2022 Navratri: 26 September to 4 October 2022 Diwali New Year	
PROGRESS REPORT (ACHIEVEMENTS FOR THIS MONTH) Events that took place during Shravan: <ol style="list-style-type: none">1. Every Mondays shiv puja and Abhishek took place in Minihall from 8am to 9am.2. 15 August at 3pm in minihall 1008 shiv sahastranaam.3. Every Sundays in mandir and auditorium bhajan mela. Thank you to Rakeshbhai, Priteshbhai, Sunilbhai, Noelbhai, Bhajan groups and Dharmeshbhai who sponsored the fruits.4. Noori Naum – 6 August 2022 ladies came to do their puja in minihall5. India Independence Day - 15 August 2022 – Flag hoisting in the courtyard6. Krishna jayanti programme – 19 August 2022 in Samaj auditorium – we had a great turnout. Event was a huge success. Shraad havan took place on 24 th September in minihall. Navratri was excellent this year. Vibrant and colourful. New year programme on 26 th October 2022 in samaj auditorium. Dance items, speeches and awards form part of the programme. Hanuman Chalisa 2023 preparations have started.	
MATTERS REQUIRING EXECUTIVE APPROVAL	

13 SOCIAL SERVICES PORTFOLIO REPORT

A. General

- An opportunity for the Senior Citizens to visit Govindas Goshala on 18th September at no cost was made available. Delays in determining whether any of Samaj's Seniors would be interested eventually resulted in us declining the offer.
- Laudium Care Services for the Aged is celebrating Mental Health & Older Person's Month on 12th October 2022. Invitation was received.

B. Upcoming Activities for Next Month

- Notification was received regarding opportunity for our Seniors to join the Laudium Senior's group on an outing from 16-19th November 2022 to the Ficksburg Cherry Festival at a cost of R3 450pp. This must still be broadcasted to the community.

14 FACILITIES & FUNERAL REPORT

This matter covered under General. Balmandir sandpit place was fixed and new cushions were put in with a protective cover.

15 NAVYUG MANDAL REPORT

Rakeshbhai reported that at a Navyug meeting held at the Samaj there were 30 new potential Navyug members that attended. Members played games and confirmed that they would serve as volunteers during the 90th Anniversary which would take place on the 29 October 2022.

Rakeshbhai reported that Kushiben and he will host another function for the Navyug members in November.

16 MULTI-MEDIA CENTRE REPORT

Rakeshbhai reported that Urviben was outsourcing the Multi-Media Centre for computer classes. More details to follow.

17. GENERAL / NEW MATTERS

17.1 A to Z Dance Group

Rameshbhai had earlier circulated an invitation from the HCOI offering us the services of a dance group from Delhi after 7 November. However, Samaj will have to bear transport and accommodation costs. It was agreed to host this group. The dance troupe will be provided accommodation and meals at the Retirement Home.

17.2 Diwali Hampers

Rameshbhai informed members that the Essence of Hinduism group had requested that we partner with them to avoid duplication of services. Members agreed to this proposal.

17.3 Waste Management

The email from Jaynaben Patel was discussed. Staff members informed EXCO members that waste is separated for the Samaj by the waste pickers who come to the Samaj weekly. This means that paper, bottles and food items are separated. Rameshbhai to inform Jaynaben.

17.4 Unity Day Celebration (Ekta Day)

Rameshbhai informed members that the Samaj was invited to participate in Ekta Day (Day of Unity) organised by the HCOI. He has confirmed the participation of Gina Dance on behalf of Samaj.

17.5 Jacob Poopedi's death

The Executive board discussed the death of Jacob and agreed that his family should be given a sum of R10,000.00 towards the defraying of funeral and other expenses. Rakeshbhai and Kalpanaben to obtain details and effect payment.

17.6 Closure of the Samaj Office over Diwali Celebrations

It was agreed that the Samaj offices will be closed for Diwali and New Year for 3 days, namely 24, 25 and 26 October 2022.

17.7 Service Recognition for Noel

Vinaybhai informed members that Noel had gone above and beyond the call of duty, especially without the help of Noel, to ensure Navratri celebrations took place smoothly. He proposed he be rewarded. After some discussion, it was agreed to present Noel with a special trophy during New Year and give him a cash donation.

17.8 Year-End Function

It was agreed that EXCO members and staff would hold a joint year-end function i.e. trustees, exco members, teachers and miscellaneous workers and their spouses. The venue would be the Laudium Bowling Club on Sunday 4 December 2022.

17.9 Swaminarayan Function

Rameshbhai informed members that he had been invited to attend the opening of the Swaminarayan temple in Johannesburg on Friday 7 October. He was unable to attend and asked other members to attend. Because of the short notice, no one was available.

17.10 New Year Programme

Nayantaben informed members that she was working on a New Year's programme. It was agreed that there would be a Swagat and one dance item as well as the Chairman's Address. The details would be communicated to members shortly.

17.11 Professional Video

On Nayantaben's request, it was agreed to hire a professional outfit that would create a broadcasting quality video of the event with interviews interspersed throughout. This was agreed to.

18 NEXT MEETING

The last meeting for the year will be held on Tuesday 8 November 2022.

19 CLOSING PRAYER

The meeting ended with a closing prayer followed by cake and refreshments provided by Rakeshbhai and Nayantaben for their birthday celebrations.

**DHAVINSI VALAND
SECRETARY GENERAL**

**RAMESH CHHAGAN
PRESIDENT**