



Shree Pretoria Hindu Seva Samaj

Established in 1932

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Laudium, Pretoria 0037
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"Satyameva Jayate" - Truth Alone Prevails

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD IN THE SAMAJ BOARDROOM:

DATE: Thursday 10 November 2022

TIME: 6:30 PM

1. OPENING PRAYER AND WELCOME

The meeting opened with a prayer and the President welcomed all those present.

2. QUORUM

The meeting was declared duly constituted by the President as the requisite quorum as prescribed by clause 17 of the Samaj Constitution had been met.

3. ATTENDANCE AND APOLOGIES

Rameshbhai Chhagan, Nayantaben Naran, Ketanbhai Parmar, Jasminben Govind, Harshadbhai Pema, Vijaybhai Naran, Upendrabhai Parmar.

Rakeshbhai Kara and Kalpanaben Kuverjee attended in their capacities as office assistants.

Apologies/Absent: Manishaben Lakha, Hiteshbhai Nandani, Mansiben Nandani, Khushiben Nandani, Vinaybhai Chagan, Jateenbhai Naran, Dhvinsibhen Valand.

4. ANNOUNCEMENTS

None

5. PROPOSED AMENDMENTS TO MINUTES

None

6. APPROVAL OF AGENDA & MINUTES

The minutes and agenda were approved on the motions of Harshadbhai and Vijaybhai

7	CORRESPONDENCE
7.1	INCOMING:
7.1.1	Received correspondence from Cllr Patel in support of fireworks display
7.1.2	Received HCOI request to host A2Z group from Delhi India

7.1.3	Circulated newsletter of PM Modi visits to Gujarat	
7.1.4	Received request to host Swami Maheshvaranandji on 16 th November 2022	
7.1.5	Received mail from Jayna Patel requesting clarity on how Samaj manages waste.	
7.1.6	Received request by HCOI to circulate mail on the newly established International Year of Millets by the UN.	
7.1.7	Received complaint from Keshani Anand on the winner of best garba item at Navratri; explained to her that the decision was made by sponsor and not Samaj.	
7.1.8	Received and circulated New India SamajChar.	
7.1.9	Received and finalised request by RISHI to use mandir for satsangs every Saturday at 4pm.	
7.1.10	Received and circulated request from Swaminarayan group to meet with Pujya Bhadrshdas Swami.	
7.1.11	Received and circulated "Scholarship Programme for Diaspora Children" (SPDC) offered by government of India.	
7.1.12	Received request from "Institute for Islamic Services" to participate on a project called "Run for Religious Harmony". The new date is Sunday 4 December 2022.	
7.1.13	Received letter of thanks from RISHI for Samaj's cooperation in permitting them to host satsangs in mandir every Saturday.	
7.1.14	Received letter from RISHI congratulating Samaj on its 90 th Anniversary celebrations.	
7.1.15	Received a request from LDM (Pritesh Bhana) for funds to service vehicle donated to them.	
7.1.16	Received mail from Vijay Naran acknowledging knowing of leak in mandir and undertaking to have it repaired.	
7.2	OUTGOING:	
7.2.1	Circulated invitation to community for talk by Swami Anubhavadan	
7.2.2	Circulated minutes of meeting held on 4 October 2022.	
7.2.3	Various correspondence to COT for JOC application.	
7.2.4	Received and circulated newsletter received from the Prime minister of India	
7.2.5	Received request and provided 18A certificate to donor.	
7.2.6	Sent Samaj Awards ceremony speech to Laudium Sun for publication – not done.	
8	MATTERS ARISING	RESPONSIBLE
8.1	<p><i>Migrate Marabastad Tenants to Debit Order system.</i></p> <p>Kalpanaben had reported that no progress has been made on obtaining a solution to the current Netcash system the Samaj has which does not allow for debit orders exceeding R1 600. Harshadbhai reported that he was unable to convince the Netcash people to change their system. It was finally agreed that Harshadbhai would follow the normal debit order system.</p>	Harshadbhai
8.2	<p>India's Liberation Heroes</p> <p>It was agreed that the Samaj should place the photographs of other liberation heroes on the Boardroom walls. Prior to the meeting, Rameshbhai had circulated the biographies of Subash Chandra Bosch, Veer Savarkar and B.R. Ambedkar for approval. Some members felt Bhagat Singh should also be included. This was agreed to. Rakeshbhai reported that he had sourced photographs of the four persons and is in the process</p>	Rakeshbhai

	of having them framed. He was asked to make them the same size as the others on the boardroom wall.	
8.3	<p>Jacob Poopedi's death</p> <p>The Executive Committee discussed the sudden death of Jacob and agreed that his family should be given a sum of R10,000.00 towards the defraying of funeral and other expenses. Rakeshbhai and Kalpanaben to obtain details and effect payment. Rakeshbhai reported that he will speak to the Siblings and get an affidavit to state that they won't have any issue if the money gets deposited in their mother's account.</p>	Rakeshbhai
8.4	<p>Gujarati Calendars & Raffle Tickets</p> <p>The office was unable to present an account of the income received from the sale of the calendars and raffle tickets. Kalpanaben to circulate the figures.</p>	Kalpanaben
8.5	<p>Shivling Mandir & Mandir tiles</p> <p>The Shivling mandir outside the main mandir needs repair. Vijaybhai reported that the repairs are still in process.</p>	Vijaybhai
8.6	<p>Mandir Curtains</p> <p>According to the Samaj Maintenance & Cleaning schedule, the mandir curtains are due for cleaning. Rakeshbhai reported that the mandir curtains has been cleaned and hung up.</p>	
8.7	<p>A to Z Dance Group</p> <p>Rameshbhai had earlier circulated an invitation from the HCOI offering us the services of a dance group from Delhi after 7 November. However, Samaj will have to bear transport and accommodation costs. It was agreed to host this group. The dance troupe will be provided accommodation and meals at the Laudium Retirement Home. Rameshbhai reported at the meeting that the show has been cancelled.</p>	
8.8	<p>Waste Management</p> <p>The email from Jaynaben Patel was discussed. Staff members informed EXCO members that waste is separated for the Samaj by the waste pickers who come to the Samaj weekly. This means that paper, bottles and food items are separated. Rameshbhai relayed this information to Jaynaben.</p>	
8.9	<p>Generator</p> <p>Members felt that the current second-hand generator purchased by the Samaj over 8 years ago, has reached its last legs and that instead of incurring constant costs to repair it, the Samaj should buy a new one. This was agreed to. Rakeshbhai reported that and a new generator was bought installed and successfully commissioned. The sale of the old generator is still to be advertised.</p>	Rakeshbhai

8.10	<p>Repairs to Samaj Marabastad Centre</p> <p>In his report, Vijaybhai had identified several urgent repairs that needed to be done to the Samaj Marabastad Centre. Rameshbhai emphasised the need to maintain the Centre in good condition as it was the cash cow that ensured that the Samaj could fulfil its religious and cultural mandate. Vinaybhai and Vijaybhai agreed to conduct an onsite inspection and circulate a detailed list of things that need to be done before the next EXCO meeting. Vijaybhai reported that this has not yet been done.</p>	Vijaybhai & Vinaybhai
8.11	<p>Diwali Hampers</p> <p>Rameshbhai informed members that the Essence of Hinduism group had requested that we partner with them to avoid duplication of services. Members agreed to this proposal. Rameshbhai reported that he had contacted Miheerbhai but that they had not come back to him.</p>	
8.12	<p>Marabastad- Fire Extinguishers and Hose Reels</p> <p>EXCO board members requested quotes for installation of fire extinguishers and hose reels at the Samaj Marabastad Centre. Vinaybhai reported that he will speak to Unica Fire to provide us with a quote. Once done, tenants will bear the cost of servicing them annually. Vijaybhai reported that this is still in process.</p>	Vijaybhai & Vinaybhai
8.13	<p>Clocks in Each Classroom</p> <p>Rakeshbhai reported that the clocks have been purchased and hung up in each classroom.</p>	
8.14	<p>Ground Floodlights</p> <p>Rameshbhai requested that Rakeshbhai / Vijaybhai investigate the cost of installing ground floodlights that shines onto the mandir, giving it a glow at night. Vijaybhai reported that he will get a sample and provide us with a demonstration.</p>	Vijaybhai
8.15	<p>Year-End Function</p> <p>It was agreed that EXCO members and staff would hold a joint year-end function i.e., trustees, exco members, teachers and miscellaneous workers and their spouses. It was decided that the year- end function will now take place at Bhai's Lounge on Saturday 3rd December2022.</p>	

Activities / Achievements for Month
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➤ **Samajchar:**

- Assisted in photocopying and printing for Balmandir.
- Sourcing pictures of India's Liberation Heroes.
- Getting the pictures printed of India's Liberation Heroes.
- Captured Balmandir fees.
- Created Balmandir Newsletters.
- Captured New Balmandir applications.
- Uploaded Minutes of the meeting on the website and sent out.
- Circulated Various Job opportunities on WhatsApp.
- Created Swami Maheshvaranandji's poster.
- Editing Mandir's 50th Anniversary & Navratri Videos.
- Searching for content for Dec Edition Samachar 2022.
- Computer Class was given to all Balmandir School children.
- Planning of 90th Anniversary layout and assisted in 90th Anniversary operations.
- Follow up on the New generator and have it installed.
- Fixed internet issues.

➤ **Finance:**

- Receipts have been captured.
- Petty cash balances.
- Cash deposit done

➤ **Website Uploads / Social Media:**

- Various Community Notices sent out on WhatsApp.
- Circulated Balmandir Newsletters on Balmandir WhatsApp.
- Uploaded Minutes of meeting for October 2022 on the Samaj website.
- Circulated to the community minutes of executive committee meeting held on 04 October 2022.
- Updated membership database.
- Uploaded ADS on Facebook, Instagram & Tik Tok.
- Circulated New India Samajchar on WhatsApp.
- Circulated Swami Maheshvaranandji's poster

➤ **Priest Booking:**

- Sent out payment request & confirmation letters for Priest booking.
- Total Daxina received in the month of October R7620.00

➤ **Facility Bookings October 2022**

None.

➤ **Complaints / Compliments Received:**

90th Anniversary event was jampacked full of fun and entertainment, the community loved it and enjoyed every bit of it.

A. Upcoming Activities for Next Month
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- Marketing of Samaj Auditorium.
- Publish December edition Samachar.

10 FINANCIAL REPORT



Shree Pretoria Hindu Seva Samaj

Established in 1932

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Monthly Financial Report to Executive Committee

09-Nov

Current Assets

Oct'2022

Other Assets

CASH Position for month

Cheque Account	103 288	Student Loans	490 184
Fixed Deposits (74623139926)	4 501 726	Complex	16 585
Money on Call (62238051114)	732 073	Balmandir	- 6 263
Petty Cash	18 939	Other	14 207
Sage Pay	8 724		
ZipZap	27 791		
	5 392 541	Total	514 714

Statement of Revenue & Expenditure

Oct'2022

	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income	458 834	1 462 877	260 415	61 369	224 582	112 649		28 512	2 609 238
Expense	27 460		827 402	2 804	1 188 562	83 763	113 402		2 243 393
NETT Revenue	431 374	1 462 877	(566 987)	58 565	(963 980)	28 886	(113 402)	28 512	365 845

Statement of Revenue & Expenditure

Prior Period

	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income	349 214	1 171 652	141 028	1 242	202 180	87 937	13 453		1 966 706
Expense	12 116		545 441	404 123	1 076 373	109 661	-	3 958	2 151 672
NETT Revenue	337 098	1 171 652	(404 413)	(402 881)	(874 193)	(21 724)	13 453	(3 958)	(184 966)

REVIEW.

- The records shown above are for YTD
- Surplus YTD
- Cash
- Drs Bafek needs follow up 9K o/s

Compiled By:

Harshad B Pema

11 EDUCATION REPORT

Nayantaben informed members that the Balmandir children enjoyed their outing to “Wagn Bietjie” near Irene. Also, they are preparing for their year-end concert.

12 RELIGION & CULTURE PORTFOLIO REPORT

The Diwali Fireworks Display took place without any problems. An amount of R3 000 was collected from attendees’ donations and which in turn was donated to the Laudium Retirement Home.

13 SOCIAL SERVICES PORTFOLIO REPORT

Rakeshbhai reported that a final senior citizens meeting will take place on 19 November between 3pm to 5pm at the Samaj Dining hall. Dr Suchita Chavda will conduct a workshop with the senior citizens present. Manishaben and Jasminben will represent Samaj.

14 FACILITIES & FUNERAL REPORT

Maintenance issues were reported on under Matters Arising. Still in process was obtaining quotes to repair the dysfunctional Maglocks at the pedestrian gate and office entrance.

15 NAVYUG MANDAL REPORT

Rakeshbhai reported that he is planning on having a “Single to Mingle” event at the Samaj Auditorium. This matter still to be discussed with Navyug members.

16 MULTI-MEDIA CENTRE REPORT

None

17. GENERAL / NEW MATTERS

17.1 *Feedback on Diwali & 90th Anniversary*

Both events were well attended and was thoroughly enjoyed by all.

17.2 *Feedback on New Year’s Day*

Attendance was very poor. This was embarrassing as Community Service Awards were presented to individuals who had sacrificed time and energy but there were very few people present to acknowledge them.

17.3 *Letters of Thanks*

Rakeshbhai requested letters of thanks be written to various people who had given free services to Samaj during the Fireworks Display. It was agreed that Rameshbhai would write out a generic one which must be used by the office whenever needed.

17.4 *Letter of Apology*

Harshadbhai informed members that Kirti Jewellers were upset because we had requested a prize from them for the 90th Anniversary Raffle draw but did not collect it. Members expressed confusion on who confirmed this donation. It was agreed that a letter of apology be sent.

17.5 *Donation Request by Laudium Disaster Management*

Request received from Pritesh Bhana for funds to service vehicle donated to LDM. The Members of Exco agreed to donate R2000 towards the cost of servicing their vehicle.

17.6 Closure of the Samaj Office

The Samaj office will close on 15 December 2022 and reopen on 3 January 2023.

17.7 Revision of Priest Rates - 2023

Rameshbhai expressed concern at the small amounts collected in 2022 for the services rendered by our pujari. It was agreed to revise rates for 2023.

18 NEXT MEETING

Next meeting will take place on Tuesday 24 January 2023.

19 CLOSING PRAYER

The meeting ended with a closing prayer at 8:30pm

**DHAVINSI VALAND
SECRETARY GENERAL**

**RAMESH CHHAGAN
PRESIDENT**