



Shree Pretoria Hindu Seva Samaj

Established in 1932

264 13th Ave
Laudium, Pretoria 0037
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"Satyameva Jayate" - Truth Alone Prevails

MINUTES OF MEETING OF THE EXECUTIVE COMMITTEE OF THE SHREE PRETORIA HINDU SEVA SAMAJ HELD ON:

DATE: MONDAY 29 APRIL 2022

TIME: 4:00 PM

VENUE: SEVA SAMAJ BOARDROOM

1. OPENING PRAYER AND WELCOME

Vinaybhai Chagan conducted the opening prayer and Jasminben welcomed all present.

2. QUORUM

3. ATTENDANCE AND APOLOGIES

Attendees: Jasminben Govind; Vinaybhai Chagan, Manishaben Lakha, Nayantaben Naran, Harshadbhai Pema. Rakeshbhai Kara and Kalpanaben Kuverjee attended in their capacities as office assistants.

Apologies/Absent: Rameshbhai Chhagan, Khushibhen Nandani, Dhvinsibhen Valand, Upendrabhai Parmar, Ketanbhai Parmar, Vijaybhai Naran and Mansiben Nandani.

4. ANNOUNCEMENTS

None

5. PROPOSED AMENDMENTS TO MINUTES

None

6. APPROVAL OF AGENDA & MINUTES

The minutes and agenda were approved on the motions of Vinaybhai & Manishaben.

7	CORRESPONDENCE
7.1	INCOMING:
7.1.1	Received complaint from officials and public about poor security at Samaj
7.1.2	Received a request to submit a testimonial for Khushi Dave who applied for a job in a UK school. This was done.
7.1.3	Received a request from Swaminarayan for use of Samaj projector for their function. This was agreed to.

7.1.4	Received request from Rishi Group to use mandir for Ram Navmi bhajan sessions
7.1.5	Received a letter of complaint from Jayniksha Ramjee about the manner a meeting that she had attended was conducted. This matter was resolved.
7.1.6	Received a request to assist SA Hindus to collect books for distribution to needy schools. This was agreed to.
7.1.7	Received a request from Shiv Yog to use MMC room for a meditation session. This was granted.
7.1.8	Received a request from Swadhyah Group to hire classroom for the year.
7.1.9	Received Audited Financial Statements
7.1.10	Received copy of mail sent to Council requesting Crematorium matters be attended to.
7.1.11	Received letter of thanks from RISHI for permission granted to put up curtains in room 7.
7.1.12	Received communication from a concerned individual about how a scam was being perpetrated on the Koli community in India
7.1.13	Received a request from Mansukhbhai Chhiba to change the slogan on the logo from "Service through Religion" to "Service through Dharma".
7.2	<i>OUTGOING:</i>
7.2.1	Sent out confirmation to City council on our agreement of swapping of stands
7.2.2	Circulated minutes of Exco meeting held on 22 March 2022 to community.
7.2.3	Received and circulated the New India Samachar newsletter to community.
7.2.4	Circulated Annual Financial Statements to community
7.2.5	Circulated Notice of AGM to community
7.2.6	A letter claiming theft of Koli community property in India was forwarded to three members of the Koli community for their attention.
7.2.7	Sent a letter to Mr. M. Chhiba advising him that his request for logo change will be tabled for discussion and decision at the forthcoming AGM
7.2.8	Sent a second reminder of AGM to the community on 26 April.

8	MATTERS ARISING
8.1	<i>Renovation of Auditorium</i> Jasminben reported that the cost of renovation of auditorium would be in the vicinity of R1,75 million. The Scope of works included replacing ceilings, light fittings, windows and doors, floor finishes and painting of Auditorium. Jasminben reported that fund-raising events are being organised to raise some funds.
8.2	<i>Migrate Marabastad Tenants to Debit Order system.</i> Kalpanaben had reported that no progress has been made on obtaining a solution to the current Netcash system the Samaj has which does not allow for debit orders exceeding R1 600. This is because the Samaj has an NGO package. Harshadbhai was given a deadline to resolve the matter by June 2022.
8.3	<i>Upcoming events hosted by the Samaj</i> Jasminben was appointed to oversee the planning of these celebrations. Planning of events in progress. Events include Bollywood Night planned for 14 May and Bhajan Mela on 29 May 2022, Gala Dinner in September, Samaj's 90 th anniversary/cultural show.

8.4	<p>Samaj Legal Status</p> <p>In a previous meeting, Rameshbhai had reported that the Samaj is at risk of losing its NGO and PBO status due to its rental income far exceeding its proceeds from donations. Although not present at the meeting, Rameshbhai reported that he had explained the matter to the trustees at the last trustee meeting where it was agreed that a special general meeting be held to obtain consent from the community on the way ahead.</p>
8.5	<p>India's Liberation Heroes</p> <p>The President raised the issue of the Samaj not honouring all the liberation heroes of India. Harshadbhai reported that he has begun this process and will present about 10 potential candidates for Exco's consideration by the next meeting. Harshadbhai reported that the matter is still receiving attention.</p>
8.6	<p>Maintenance Issues</p> <p>Vinaybhai reported that after several attempts he has received only one quote (Capital Roofing) thus far, for the renovation of the mandir dome and related damage. Vijaybhai stated that he is in the process of getting OUTsurance to pay for the expenses. They will be on site on Thursday for a decision.</p> <p>It was resolved by exco, that in the light of urgency of the matter, the requirement for two quotes is waived by the executive. Vinaybhai is authorised to proceed with repairs by Monday 28 March if OUTsurance does not agree to the claim. Vijaybhai reported that OUTsurance had agreed to provide a formal response by 6 May 2022.</p>
8.7	<p>Contract with Designer Weddings</p> <p>Rameshbhai reported that he had drawn up a new contract with Designer Weddings. This contract has been forwarded to Ahmed to sign and return. Rakeshbhai reported that Designer Weddings has signed the contract.</p>
8.8	<p>BALMANDIR COMPUTER CLASSES</p> <p>Nayantaben requested clarification on how the Balmandir children will receive computer classes and if fees will be charged. It was agreed that each teacher would conduct their own computer classes with training from Rakesh, if needed. No fees will be charged on tuition. However, from next year a small surcharge will be added to Balmandir fees to help defray computer maintenance costs.</p> <p>Rakeshbhai reported that he has trained the teachers on the use of the computers. Lessons will start as soon as the new MTN router (internet) has been installed.</p>
8.9	<p>TEACHER PAYSIP & EMIS NUMBER</p> <p>Nayantaben had previously informed members that the two Balmandir teachers registered with the department are no longer receiving payslips. Also, the department provides computer-based learning material for pre-schools that have an "Emis" number. As we do not have this number, we do not get any learning material from the Department.</p> <p>Nayantaben reported we are awaiting a response from the Department of Education for an "Emis" number. In the interim, we have obtained permission from Laudium Primary school to use their number. In addition, the two registered teachers will have to go to the head office in Pretoria to do a yearly update so they can receive their payslips.</p>

8.10	<p>ONLINE GUJARATI CLASSES BY JAYSHRIBEN Jayshriben reported that she will start online classes every Saturday from 1 May.</p>
8.11	<p>CAMERA EQUIPMENT NEEDED Rakeshbhai requested that an HD 1040p Webcam with zooming facilities be purchased at a cost of R1 500. This would be used by the Sunday Mandir bhajan Group and for all other events streamed live from the mandir. Rakeshbhai was given the go-ahead to purchase the webcam from Vimalbhai.</p>
8.12	<p>UPGRADING OF WI-FI Rakeshbhai reported that there he is currently concluding an agreement with MTN for an upgraded WIFI system.</p>

A. Activities / Achievements for Month

➤ **Samajchar:**

- Hellaro poster created and sent out.
- Hanuman Jayanti poster created and sent out.
- Updated and loaded new banking details for the Balmandir.
- Assisted in photocopying and printing for Balmandir.
- Cancelling Telkom WIFI contract and applying for new one with MTN.
- Captured Balmandir fees.
- Uploaded Minutes of the meeting on the website and sent out.
- Uploaded Minutes of the Trustees meeting on the website and sent out.
- Planning on 90th anniversary.
- Circulated New India Samachar on WhatsApp.
- Advertising Bollywood night for the 14th May.

➤ **Finance:**

- Receipts have been captured.
- Petty cash balances.
- Deposit done.

➤ **Website uploads / Social media:**

- Notices sent out on WhatsApp
- Uploaded Notice of meeting for March 2022 on the Samaj website.
- Circulated to the community minutes of executive committee meeting held on 22 March 2022.
- Updated membership database.
- Uploaded ADS on Facebook, Instagram.
- Hellaro poster created, sent and uploaded.
- Facebook live done for Ramnavmi & Hanuman Jayanti.
- Circulated Notice 1 & 2 for Academic Achievement Awards.
- Circulated applications for Samaj Academic Achievement Awards
- Circulated New India Samajchar on WhatsApp.

➤ **Priest Booking:**

- Sent out payment request & confirmation letters for Priest booking.
- Total Daxina received in the month of March 2022= R1958.00.

➤ **Complaint / Compliment:**

- No complaint / compliment received.

B. Upcoming Activities for Next Month

- Finalise and Publish May 2022 Samachar
- Planning for 90th Anniversary.
- Marketing of Samaj Auditorium

Rakesh Kara

10 TREASURER'S REPORT



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Established in 1932

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Monthly Financial Report to Executive Committee

29-Apr

Current Assets

Mar'2022

Other Assets

CASH Position for month

Bursary Fund - Fixed Deposits (74444067025)	375 981	Student Loans	463 988
Cheque Account	367 633	Complex	72 847
Fixed Deposits (74623139926)	3 500 000	Balmandir	24 916
Money on Call (62238051114)	1 111 625	Other	10 048
Petty Cash	5 710		
Sage Pay	-		
ZipZap	6 702		
	5 367 651	Total	571 799

Statement of Revenue & Expenditure

Mar'2022

	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income	195 342	439 677	101 550	5 541	53 327	13 442		8 340	817 219
Expense	1 101	-	168 634	1 055	367 391	16 924	-		555 105
NETT Revenue	194 241	439 677	(67 084)	4 486	(314 064)	(3 482)	-	8 340	262 114

BUDGET	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income									
Expense									
NETT Revenue	-	-	-	-	-	-	-	-	-

Statement of Revenue & Expenditure

Prior Period

	Balmandhir	Complex Rentals	Facilities	HWG	Seva Samaj	RCC	TDF	Insurance Claim	Grand Total
Income	138 727	352 800	48 098	2 420	57 205	17 177		-	616 427
Expense	1 075		127 567	3 162	316 385	5 543	-		453 732
NETT Revenue	137 652	352 800	(79 469)	(742)	(259 180)	11 634	-	-	162 695

REVIEW.

- 1 The records shown above are for YTD Mar'2022
- 2 Balmandir has commenced picking up revenue
- 3 Surplus YTD 262 114
- 4 Cash 5 367 651

Compiled By:

Harshad B Pema

11 EDUCATION REPORT

NAMES OF PORTFOLIO MEMBERS:

NAYANTA BHEN
RAKESH BHAI

TWO YEAR PLAN (2021/2022) / FOCUS AREAS / AIMS & OBJECTIVES

Introductory meeting with teachers and parents on Thursday 27/01/22 – 6pm
Reports evening was on Tuesday.

There are 54 children enrolled for 2022

PROGRESS REPORT (ACHIEVEMENTS FOR THIS MONTH)

Introductory meeting with teachers and parents on Thursday 27/01/22 – 6pm – Went very well.

School photos in term 2 – 11 April 2022
Walrus – 10 March - was successful

School closed 16 March 2022
Re-opens 5 April 2022
School closes – 24 June 2022

Teachers planning to have a fun day / mini sports day event.

12 RELIGION & CULTURE PORTFOLIO REPORT

NAMES OF PORTFOLIO MEMBERS:

KETANBHAI
NAYANTABHEN

TWO YEAR PLAN (2021/2022) / FOCUS AREAS / AIMS & OBJECTIVES

Upcoming events: Bollywood Night on the 14th May 2022

PROGRESS REPORT (ACHIEVEMENTS FOR THIS MONTH)

73rd India Republic day celebrations took place on Wednesday 26 January 2022 in samaj courtyard. Was streamed live on Facebook.

SHIVRATRI was celebrated in the mandir: two Abhishek puja in the morning, Shiv sahastranaam in the afternoon and bhajans in the evening. Live streaming on FB. Good attendance throughout the day and around 50 devotees attended the bhajan session.

Morning puja – 1550 fb views

Sahastranaam – 1778 fb views

Bhajan – 680 fb views

Holi was celebrated on 17 March 2022. It was very successful. The spiritual energy was very positive. We could see that people were happy to attend the celebration. Around 150 devotees attended. Live streaming on FB – 2000 views.

Ram Navmi – 10 April – LMBM rendered bhajans from 10:30am thereafter aarti took place at 12 pm – very successful event, aprox. 50 people attended. FB views - 1600

Hanuman Jyanti – 16 April – LMBM recited seven Hanuman Chalisas. At least 60 people attended. FB views - 2398

Other functions for second half of the year still to be discussed and decided.

Shravan

Ganesh Chouth

Shradh

Navratri

New Year

We will have a full plan by June.

13 SOCIAL SERVICES PORTFOLIO REPORT

NAMES OF PORTFOLIO MEMBERS: Manisha Lakha, Jasmin Govind

April 2022

Movie to be shown – “Hellaro” on Sunday 1st May 2022, in conjunction with Gujarati Day- Ketanbhai & Nayantabhen to overlook.

Cost for Seniors is free, others to pay a nominal fee of R20.00

14 FACILITIES & FUNERAL REPORT

- Fixed Samaj Stove - Waiting for Mall's Electronics to get the parts to come and install.
- Shivaji's Flat – Quote was sent to Shivaji, Rakeshbhai to do a follow-up.
- Classroom No.3 Sliding door was fixed.

15 NAVYUG MANDAL REPORT - None

16 MULTI-MEDIA CENTRE REPORT- None

17. GENERAL / NEW MATTERS

17.1 *Strategic Workshop*

To be discussed in the next meeting.

18 NEXT MEETING

The next meeting will be held in June 2022.

19 CLOSING PRAYER

The meeting ended with a closing prayer at 5:30pm

**DHVINSI VALAND
SECRETARY GENERAL**

**RAMESH CHHAGAN
PRESIDENT**